



Water Quality Improvement Grant Program
Grant Application Form

Water Quality Improvement Grant

Watershed Preservation Grant

Project Summary

Project Title: _____

Project Description:

Provide an abstract that briefly describes the project.
Limit: 500 characters

Authorizing Agency

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Authorizing Agency Contact

Last Name: _____ First Name: _____

Title: _____ Phone Number: _____ Fax Number: _____

E-mail: _____

Project Manager

Last Name: _____ First Name: _____

Title: _____ Phone Number: _____ Fax Number: _____

E-mail: _____

Project Period 1 year 2 years

Project Costs

Total Project Cost: _____

Funds Requested (*maximum 60% of total project cost*) _____

Matching Funds (*minimum 40% of total project cost*) _____

Application Details

I. Location and Land Ownership

a. City/Town: _____ County: _____

b. Land Ownership: _____

c. Provide Latitude and Longitude in decimal degrees for the main location of the project

Latitude: _____ Longitude: _____

How do I find the latitude and longitude of my area? [Click here](#)

d. Provide a map of the project area. For assistance in developing a map, contact the ADEQ Grant Coordinator

II. Pollutant(s) of Concern

a. Is this water body identified as impaired based on ADEQ's 2010 Status of Ambient Surface Water Quality in Arizona Arizona's Integrated 305(b) Assessment and 303(d) Listing Report? Both reports can be found at <http://www.azdeq.gov/programs/water-quality-programs/surface-water-monitoring-and-assessments>
Contact ADEQ for assistance if necessary

b. Select the pollutant(s) of concern that this project will address.

Primary Pollutant: _____ Secondary Pollutant, if any: _____

Other: _____

c. Clearly define the causes and sources of pollutants impacting the project area. Limit: 2500 characters

A large, empty rectangular box with a thin black border, intended for the user to provide their response to the question above. The box is currently blank.

III. Scope of Work

- a. Briefly describe the management measures or best management practices to be implemented to improve water quality. Limit: 5000 characters

b. Identify the permits, if any, to be obtained in order to complete this project. Consider the need for Army Corps of Engineers 404 Permits and 401 Certifications for in-stream activities, Construction General Permit coverage for projects impacting an area greater than one acre, NEPA permits from the USFS, and Applications for Land Improvements from the AZ State Land Department etc. All projects are subject to State Historical Preservation Office clearance. Limit: 1000 characters

c. Life expectancy of BMPs: Identify and justify the life expectancy of any proposed BMPs. Limit: 1000 characters

d. Long-term Maintenance: Identify the maintenance required for your project. Identify groups or individuals responsible for the long-term maintenance of projects. Provide letters of support, if possible. Limit: 1000 characters

IV. Education and Outreach

- a. Describe the education and outreach components that will enhance public understanding of the project and encourage implementing future management measures. Limit: 1000 characters

V. Key Personnel & Partnerships

- a. Describe the roles and responsibilities of positions for this project. Include the overall salary and rate for each position. Limit: 1000 characters

- b. Provide a brief summary of qualifications for individuals filling a position. If individuals have not yet been identified, describe the qualifications that will be used for an individual. Limit: 1000 characters

VI. Conflict of Interest

What steps will be taken to ensure that hiring/personnel selection practices are carried out without the existence or appearance of bias? Provide a statement of policy for hiring if possible. Limit: 1000 characters

VII. Budget Form

Develop a budget based on the anticipated costs for completing the project within the proposed time schedule. The budget form can be downloaded at http://static.azdeq.gov/wqigp/wqig_budget_form.xlsx . **Be sure to attach your budget form to your final application submission.** **Initials:**

VIII. Work Plan Steps

Develop a work plan with a series of steps and associated dates that are necessary to complete the plans. Each step must have a milestone that provides a description of what will be accomplished. Work plan must be developed as part of the budget form. The budget form can be downloaded at: http://static.azdeq.gov/wqigp/wqig_cycle_19_budget_form.xlsx **Initials:**

IX. SHPO Form

Any ADEQ action, including grant projects paid in-part with ADEQ funds, on state, federal, or private lands that may impact historic properties (i.e., any prehistoric or historic-period district, site, building, structure, or object included in, or eligible for inclusion in the State Register of Historic Places) require consultation with the State Historic Preservation Office (SHPO) pursuant to the State Historic Preservation Act (ARS 41-861 to 864).

In order to make informed decisions and facilitate consultation with SHPO, ADEQ requires applicants to provide the project-related information requested in the SHPO form. Please complete the information requested in the SHPO form and submit with your final application. The SHPO form can be downloaded from the ADEQ website at: http://static.azdeq.gov/wqigp/wqig_shpo.pdf. **Initials:**

X. Abbreviated Monitoring Plan

If water quality data are to be collected and interpreted to determine effectiveness, a “Sample Analysis and Quality Assurance Plan” (SAP/QAP) must be developed in accordance with state guidelines. Additional information for developing the abbreviated monitoring plan can be found at http://static.azdeq.gov/wqigp/wqig_abbrev_monitoring_plan.pdf. **Initials:**

XI. Project Insurance Coverage:

Providing proof of insurance coverage for your project is necessary upon award. Insurance requirement may be found in the grant manual. If you need assistance with contacting an insurance company to obtain required coverage for your project you may contact: <https://insurance.az.gov/contact-us> or (602) 364-3100, for assistance with insurance companies in your area. **Initials:**

Authority Signature Page

The undersigned hereby offers and agrees to perform in compliance with all terms, conditions, specifications, and scope in this grant application. Signature certifies understanding and compliance with the application attached hereto. ADEQ may approve the grant application and modifications to scope, methodology, and schedule, final projects, and/or budget.

Authorized Signature: _____

Date: _____

Printed Name: _____

Authority Signature Page must be submitted in hard copy and must be received prior to the Final Application deadline.