|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **A. Well Inventory Submittal**  Format: ASCII fixed-width or Excel file. (All fields are left justified in ASCII fixed-width file.)  Do not export header row with data for the ASCII fixed-width file. A header row may be provided with Excel files.  Submittal may be upper or lower case or combination. ADEQ program will automatically convert all text to caps.  **Note: In the case of multi-port wells, please list each sampling port as a separate record entry.** | | | | | |
| **Field Name** | **Field** | **Position** | **Look-Up Table Name** | **Look-Up** | Requirements/Comments |
|  | **Length** |  |  | **Table No.** |  |
| ADEQ Well Number | 6 | 01-06 |  |  | Unique identifier of the well in the database. **Field should be left blank** in well inventory submittal unless this is an update to an existing well record. |
| Well Name | 25 | 07-31 |  |  | Facility or common name of well. |
| ADWR Number | 9 | 32-40 |  |  | **55-xxxxxx** ADWR registration number for the well. |
| Longitude | 12 | 41-52 |  |  | **dddmmss.ssss** Longitude of well using NAD 27 or NAD83 datum. NAD83 is preferred. |
| Latitude | 11 | 53-63 |  |  | **ddmmss.ssss** Latitude of well using NAD 27 or NAD83 datum. NAD83 is preferred. |
| Latitude/ Longitude Method | 1 | 64 | **Latitude/Longitude**  **Measuring Methods** | WQR218 | Method used to determine  lat/long location of well. |
| Top of Screened Interval | 7 | 65-71 |  |  | **In feet below measuring point elevation.** |
| Bottom of Screened Interval | 7 | 72-78 |  |  | **In feet below measuring point elevation.** |
|
| Drill Depth | 7 | 79-85 |  |  | Total drilled depth of the borehole, **in feet below ground surface.** This may or may not be the same as the total depth of the well. |
| Measuring Point Elevation | 7 | 86-92 |  |  | Measurement point elevation of the well **(datum NAVD29 or NAVD88)**, **in feet above mean sea level. NAVD88 is preferred.** |
| Measuring Point Elevation Method | 1 | 93 | **Elevation Measuring**  **Methods** | WQR202 | Method used to determine the measurement point elevation of the well. |

Here is an excerpt from the Groundwater Data Submittal Guidance Document (Version 3.4). You may find the complete document at <http://www.azdeq.gov/how-submit-groundwater-data> . If you should have any questions or need assistance you may contact Lowell Carty at LMC@AZDEQ.gov and by phone at 602 771 4413.