

Meeting Agenda/Summary

Meeting	Water Quality Division: Onsite Wastewater Advisory Committee (OWAC)
Date	Tuesday, Mar 3, 2026
Start / End Time	9:00 am – 11:00 am (MST)
Location	Google Meets link in calendar invite meet.google.com/niw-xrqr-wts
Email	OWAC@azdeq.gov
Documents	Located in ShareFile - https://azdeq.sharefile.com/

MEMBERS

- Mike Stidham, EZ Treat, Chair
- Crystal McKee, Mohave County, Vice Chair
- Aline Parker-Eaton, Northern Arizona Inspection
- Brian Knisley, Maricopa County
- Dave Bartholomew, BWS Inc
- David Pounders, Pounders Engineering
- Jeremy Griffin, Apollo Drain and Septic Services
- Kevin Sherman, SeptiTech
- Kitt Farrell-Poe, University of Arizona
- Max Kamen, Yavapai County
- Mike Basic, Basic Drilling
- Nicholas Noble, Orenco
- Tabitha Zapata, Macho Contracting

ADEQ STAFF

- Trevor Baggione, Water Quality Division Director
- Randall Matas, Water Quality Division Deputy
- Kyle Uptergrove, Unit Manager
- JW Thompson, Environmental Engineering Specialist III
- Natalie Kilker, Legal Specialist
- Raymond Morgan, Trainer
- Linneth Lopez, Environmental Engineering Specialist III
- Ali Baadiyan, Environmental Engineer Specialist III
- Luke Peterson, Environmental Engineer Specialist III
- David Lelsz, Program Manager
- Mannie Rehm Bowler, Liaison
- Laura Carusona, Manager
- Edwin Slade, OAC Manager

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Agenda Topic	Lead	Overview	Documents	Action Requested	NOTES
Welcome (10 mins)	Crystal McKee, Vice Chair	- Roll Call - Need to vote on a secretary for committee (create agenda/summary)	Ground Rules ShareFile - Where Companies Connect static.azdeq.gov/wqd/owac_procedures.pdf		Crystal offered to cover interim until committee finds a permanent replacement.
Summary review (10 mins)	Crystal McKee, Vice Chair	January Summary	January https://docs.google.com/document/d/1f6TlaicbvdVtpMT-VY8wAQACTnyJTWS7/edit	For Decision	January: Motion: Kevin Sherman 2nd : Crystal McKee Vote: unanimous

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ADEQ Updates for OWAC (5 min)	ADEQ, Mannie Bowler or Kyle Uptergrove	• Conflict of Interest Form(in share folder roster/procedures) • Membership Agreement (in share folder - roster/procedures) • This is for all members • Membership Recruitment due July 2026	Conflict of interest https://docs.google.com/document/d/1TBHUYE3q2SxTxrC2AaeE26uhY4WoNKaSFuWILEHS6KU/edit?tab=t.0 Membership Agreement https://docs.google.com/document/d/1-TNM7H9lc6N4svrKb9g-2nots3SU-s40oJHTD7Ujkao/edit?tab=t.0	For Information	Conflict of Interest discussion. Case by Case basis. Might have to recuse self on voting topic. Disclosure is key. Please submit through OWAC email. Every other year, aligned with membership timeline. All members please submit by April 2026. Worked on Sharefile Folder Access and document access. Membership Reruitment applications due by May and onboarded by July. ADEQ to send membership need update out shortly after this meeting. Check in with members who haven't attended in a while to make sure they are ok.
ADEQ Rulemaking Update (5 min)	Kyle Uptergrove	• 1.5 Update ○ Task groups and application process • 5 Year Rule Update email			Agency not seeking TWIGs facilitate with koweldge already gathered and contract stakeholders. Jan 2027. OWAC is the only one for now. AZOWRA woud like to know outline of where rules are heading so they can create training materials. 5 year rule update email blast went out this past week to all stakeholders asking for rules that may need updating. Natalie Kilker and Jon Rezabek are contacts.

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Old Business (30 min)	Crystal McKee, Vice Chair	• Table 1 Task Committee • 1.09 RV/MHP Problem Solving Update • List of projects that the Agency needs addressed (things that ADEQ and OWAC can work on together)	List of Projects: https://docs.google.com/document/d/1z6DMA7Bf4ZP17QTH4kUO1MzBxzo5fErY/edit	For Discussion	Table 1 Update: Crystal presented findings. Less water doesn't equal less waste. Group needs to review by March 15th. Team will discuss in April meeting and then submit to ADEQ in May. 1.09 RV/MHP: counties met to determine root causes and develop some countermeasures to help bring these old systems into compliance. From 1.09 to 4.23 is a huge leap and needs a path. OWAC Industry: Real life examples of where and how are these systems presenting themselves and how are you remediating them? Can you submit examples to OWAC email as ADEQ is collecting examples to develop a solution to help with compliance. List: Presented list. Interest expressed for 1.09 and the Op Cert Program. April meeting specifically set up time to talk about how to work on these projects Kitt remembered large excel spreadsheet from a previous TWIG for op cert program.

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Open Floor/New Business (40 min)	Crystal McKee, Vice Chair	AZOWRA/OWAC Training Modules development for 1.5 items			How to create a certified training program in Arizona that aligns with ADEQ. Training not infomercials. How to bring the basics to state designers, installers. North Carolina/Minnesota might be a good template. Identify what life cycles are. Ask: How to create an MOU between, manufacturing, regulatory and academia on how we want to get to a certified training program. To identify who is in what lane and maximing energy and effort. No duplication of efforts. NAWT has developed new protocols for inspecting systems. Everyone has to retake the course and exam. Lots of emphasis on load testing requiring them. Gotten more specific instead of BMPs. April topic for agenda. New Site Investigation Form concerns new business in May. Committee to discuss in April Working Meeting.
Adjourn	Crystal McKee, Vice Chair			For Decision	Adjourn: 10:47 am



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Calendar (Bold Meetings ADEQ Staff Will be in Attendance)

January 6, 2026

February 3, 2026

March 3, 2026

April 7, 2026

May 5, 2026

June 2, 2026

July 7, 2026

August 4, 2026

**September 1,
2026**

October 6, 2026

November 3, 2026



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December 1, 2026

January 5, 2027

OWAC Ground Rules

- ▶ **Must treat each other w/ mutual respect and dignity.**
 - ▶ Challenge ideas, not the person.
 - ▶ No personal attacks.
 - ▶ Be patient and don't interrupt others.

- ▶ **Be prompt, attentive and prepared**
 - ▶ Stay focused on agenda topics.
 - ▶ Bring literature/supportive research to support opinion.

- ▶ **Honest and constructive discussions are necessary to get the best results.**
 - ▶ Raise issues and seek solutions from the group.
 - ▶ If you disagree, propose a solution if possible.
 - ▶ Find a way to resolve issues with the group, rather than fixing the issue by one person only.
 - ▶ Document when consensus is not obtained, clearly document minority and majority opinion.

- ▶ **Chairman calls on members to speak.**