

Meeting Agenda/Summary

Meeting	Water Quality Division: Onsite Wastewater Advisory Committee (OWAC)
Date	Tuesday, February 3, 2026
Start / End Time	9:00 am – 11:00 am (MST)
Location	Google Meets link in calendar invite meet.google.com/niw-xrqr-wts
Email	OWAC@azdeq.gov
Documents	Located in ShareFile - https://azdeq.sharefile.com/

MEMBERS

- Mike Stidham, EZ Treat, Chair
- Crystal McKee, Mohave County, Vice Chair
- Aline Parker-Eaton, Northern Arizona Inspection
- Brian Knisley, Maricopa County
- Dave Bartholomew ,BWS Inc
- David Pounders, Pounders Engineering
- Jeremy Griffin, Apollo Drain and Septic Services
- Kevin Sherman, SeptiTech
- Kitt Farrell-Poe, University of Arizona
- Max Kamen, Yavapai County
- Mike Basic, Basic Drilling
- Nicholas Noble, Orenco
- Tabitha Zapata, Macho Contracting

ADEQ STAFF

- ADEQ Staff Not Present

Agenda Topic	Lead	Overview	Documents	Action Requested	NOTES

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Welcome (10 mins)	Mike Stidham, Chair	• Roll Call • Introductions (All Members) • Overview of Meeting Protocol • Recap of Group's Purpose • Need to vote on a secretary for committee (create agenda/summary)	Ground Rules ShareFile - Where Companies Connect static.azdeq.gov/wqd/owac_procedures.pdf		Will discuss secretary duties with ADEQ for clarification.
Summary review (10 mins)	Mike Stidham, Chair	November/December Summary Review	November https://docs.google.com/document/d/1qC3g_9gObVyTs7JlBgmraN3Hgmkk9R-/edit December https://docs.google.com/document/d/180aFcuMgmnoyFofoQBywXdWpx-gkNZRZ/edit	For Decision	November Motion: Kevin 2nd Dave Vote: Unanimous Max Abstain December Motion: Crystal 2nd Jeremy Vote: Unaniams

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					Kitt, Max Abstain
ADEQ Updates for OWAC (5 min)	ADEQ, Mannie Bowler or Kyle Uptergrove	• CY 26 Schedule – Discuss OWAC Meeting Frequency • Cesspool Communication Strategy (Benefits Spreadsheet Update) • Conflict of Interest Form(in share folder roster/procedures) • Membership Agreement (in share folder - roster/procedures)	Cesspool communication Strategy (benefit) https://docs.google.com/document/d/1r6avTrhd5zVXegOXScK5AhcsDNxAfM-RupXBsQRhwOo/edit?tab=t.0 Conflict of interest https://docs.google.com/document/d/1TBHUYE3q2SxTxrC2AaeE26uhY4WoNKaSFuWILEHS6KU/edit?tab=t.0 Membership Agreement https://docs.google.com/document/d/1-TNM7H9lc6N4svrKb9g-2nots3SU-s40oJHTD7Ujkao/edit?tab=t.0	For Information	2026 Proposed Meeting Schedule attached at bottom of document. Conflict of Interest and Membership Agreement Forms will be sent to applicable individuals. Discuss Possibility of in person meeting / event for OWAC Members.

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ADEQ Rulemaking Update (5 min)	David Lelsz	1.5 Update			Include Update in March Meeting.
Old Business (30 min)	Mike Stidham, Chair	- Open Meeting Law / Public Records Requirements (Edwin Slade, ADEQ) - High Strength Waste (Report on Recent Truck-Stop Presentation) - Table 1 Task Committee 1.09 RV/MH Parks – What does the Industry See	https://docs.google.com/document/d/1eYnuhQ64ZFoYjxQnXmliJwUri9deHpT1/edit?usp=drive_web&oid=105721892935179373922&rtpof=true	For Discussion	OWAC is not subject to Open Meeting Law but is subject to Public Records Requirements. Highlighting documents shared in OWAC are public records and be mindful of sharing confidential / sensitive information. Link to Truckstop with Restaurant (Parts 1& 2) Presentations and Recordings. Speakers Ray Morgan and Mike Stidham. Request ADEQ Narrow Scope on what is being asked for the update and consider the implementation of a possible “Table 2” for based on mass loading. Continued discussion on challenges faced by RV / Manufactured home parks using existing 1.09 systems.

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Open Floor/New Business (40 min)	Mike Stidham, Chair	• Southwest Conference Plug • 2232 Discussion • List of projects that the Agency needs addressed (things that ADEQ and OWAC can work on together)			
Adjourn	Mike Stidham, Chair			For Decision	Adjourn:

Calendar (Bold Meetings ADEQ Staff Will be in Attendance)

January 6, 2026



Meeting Agenda/Summary

February 3, 2026

March 3, 2026

April 7, 2026

May 5, 2026

June 2, 2026

July 7, 2026

August 4, 2026

**September 1,
2026**

October 6, 2026

November 3, 2026

December 1, 2026

January 5, 2027



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OWAC Ground Rules

- ▶ **Must treat each other w/ mutual respect and dignity.**
 - ▶ Challenge ideas, not the person.
 - ▶ No personal attacks.
 - ▶ Be patient and don't interrupt others.

- ▶ **Be prompt, attentive and prepared**
 - ▶ Stay focused on agenda topics.
 - ▶ Bring literature/supportive research to support opinion.

- ▶ **Honest and constructive discussions are necessary to get the best results.**
 - ▶ Raise issues and seek solutions from the group.
 - ▶ If you disagree, propose a solution if possible.
 - ▶ Find a way to resolve issues with the group, rather than fixing the issue by one person only.
 - ▶ Document when consensus is not obtained, clearly document minority and majority opinion.

- ▶ **Chairman calls on members to speak.**