



# Meeting Agenda/Summary

<b>Meeting</b>	Water Quality Division: Onsite Wastewater Advisory Committee (OWAC)
<b>Date</b>	Tuesday, August 20, 2024
<b>Start / End Time</b>	9:00 am – 11:00 am (MST)
<b>Location</b>	Google Meets link in calendar invite
<b>Documents</b>	Located in ShareFile - <a href="https://azdeq.sharefile.com/">https://azdeq.sharefile.com/</a>

## MEMBERS

- Frederick Tack, PE, Chair
- Mark Basic, Basic Drilling Company
- Kevin Sherman, SeptiTech
- Nicholas Noble, Orenco
- Kitt Farrell-Poe, University of Arizona

- Aline Parker-Eaton, Northern Arizona Inspection
- Jeremy Griffin, Apollo Drain and Septic Services
- Brian Knisley, Maricopa County
- Haiden LaFoy, Greenlee County
- Jaimee Griffin, PE Drilling

- Crystal McKee, Mohave County
- Dave Bartholomew, BWS Inc
- Mike Stidham, EZ Treat

## ADEQ STAFF

- Trevor Baggio, Water Quality Division Director
- Randall Matas, Water Quality Division Deputy
- Chloe Woods, Delegation Agreement Coordinator
- Kyle Uptergrove, Unit Manager

- Ethan Leiter, Section Manager
- JW Thompson, Environmental Engineering Specialist III
- Natalie Kilker, Legal Specialist
- Raymond Morgan, Trainer

- Linneth Lopez, Environmental Engineering Specialist III
- Ali Baadiyan, Environmental Engineer Specialist III
- Luke Peterson, Environmental Engineer Specialist III
- David Lelsz, Project Manager

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Agenda Topic	Lead	Overview	Documents (* on ShareFile)	Action Requested	NOTES
9:00 am <b>Welcome</b> (15 mins)	Frederick Tack, Chair	Roll Call	Ground Rules* Operating Procedures* Members Acknowledgment Form*	For Decision	Meeting called to order at 9:01am.
9:15 am <b>Minutes review</b> (10 mins)	Frederick Tack, Chair	Review June meeting notes for approval, as topic tabled for later in July.	<a href="#">W June 4 OWAC Agenda_notes....</a>	For Decision	Tabled to September meeting. Committee still has not had time to review. Link in agenda to incorrect document.
9:25 am <b>Minutes review</b> (10 mins)	Frederick Tack, Chair	Review July meeting notes for approval	<a href="#">July 2, 2024 OWAC Meeting Notes</a> <a href="#">OWAC-Presentation-July 2, 2...</a>	For Decision	Kitt moves to approve the July minutes, Kevin Sherman seconds. Discussion: multiple members do not feel prepared to vote on the minutes. Mike Stidham moves to table the motion until everyone has had time to review. Dave Bartholomew seconds. Minutes tabled until September meeting so that members have additional time to review. Discussion ensued regarding timely delivery of meeting materials and documents to the Committee.
9:35 am <b>Updates on Prior Action Items</b>	Randall Matas, ADEQ		New recurring action item: ADEQ staff to provide an update on Phase 1.5, if available.	For Information	David Lelsz provided 1.5 update: ADEQ will provide a presentation at the Sept 3 OWAC meeting. Nick Noble reminded ADEQ that the members of OWAC are also subject matter

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<ul style="list-style-type: none"> <li>Phase 1.5 Updates from ADEQ</li> </ul> <p>(5 mins)</p>					<p>experts and ADEQ should show the draft to OWAC prior to the scheduled presentation in case OWAC has feedback. Randy said he would check his notes and get back to the committee.</p>
<p>9:40 am  <b>Update on the implementation plan for the 4.23 expansion</b>        (20 mins)</p>	<p>Randall Matas,        Luke Peterson,        ADEQ</p>	<p>4.23 Addendum Discussion</p>	<p>What is the plan and the timeline?        Some counties want the responsibility for permitting General Permits over 24,000 gallons per day. Some do not. For the counties that want the responsibility will they be delegated the responsibility or can ADEQ authorize them separately?        Does ADEQ have a fee structure proposal for these systems?</p>	<p>For Information</p>	<p>ADEQ must implement by September 14, 2024. Counties with existing authority to issue 4.23 permits may continue to do so. After the 14th of September, Delegation Agreements will need to be updated. Nine counties have current 4.23 permitting authority. Counties still needing to sign are Maricopa, Coconino, Gila. Cochise, Yavapai, Yuma. Due to the complexity of the 4.23 permits over 24,000 ADEQ is not looking to delegate. SO for now, ADEQ is keeping that with us.</p> <p>Luke walked through the addendum in detail and fielded questions. Natalie took notes of OWAC members' feedback. Mike Stidham requests to be present at Wednesday 8/21's 4.23 Addendum training, relayed request to leadership. This training is for the counties only, but Trevor has offered for us to provide a second presentation to OWAC. Mike Stidhm will provide his availability to Chloe who will schedule. Nick Noble, Kitt Ferrell Poe, and Jeremy Griffin also want to attend. Chloe to work with Chair to determine if we have time to include in a future OWAC meeting or set up a separate session.</p>
<p>10:00 am  <b>Vote for Vice Chair</b>        (20 mins)        10:20 am</p>	<p>Frederick Tack,        Chair</p>	<p>Vote for New Vice Chair to Serve One Year</p>		<p>For Decision</p>	<p>Nominations: Dave Bartholomew, Mike Stidham. Kevin Sherman moves to close nominations. 6 votes for Dave Bartholomew. 7 votes for Dave Bartholomew. DAVE accepts the position and is installed as Vice Chair.</p>



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<p><b>Requests for ADEQ Subcommittees</b> (15 mins)</p> <p>10:35 am <b>Open Floor/New Business</b></p>					<p>Chair Tack will be sending out emails to subcommittee members to inform them of their assignment and their subcommittee's charge.</p> <p>Future State discussion - what can OWAC do on its own accord, absent direction from ADEQ? Chair Tack shared PPT, Vice Chair Dave Bartholomew asked if there is any homework he can do. Chair Tack advised of "hw"</p> <p>Jeremy Griffin states he has been reviewing the rules and has comments on A309.C.2.F. Seeking clarification. Brian Knisley seconds a request for clarification. Topic to be added to September 3 agenda for discussion. Ray Morgan will address on behalf of ADEQ.</p>
<p>11:00 am <b>Adjourn</b></p>	<p>Frederick Tack, Chair</p>			<p>For Decision</p>	<p>Jeremy Griffin moves to adjourn. Kitt seconds. Meeting adjourned at 11:00am.</p>

Powerpoint Presentation Link: [OWAC-Presentation-August 20 2024.pdf](#)

Additional Notes:



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Subcommittee member updated list.

## Subcommittee - Type 4 permit amnesty

- Subcommittee Lead – Frederick
- Members
  - Jeremy Griffin
  - Mike Stidham
  - Aline Parker-Eaton
  - Haiden LaFoy
  - Nicholas Noble
  - Jamiee Griffin

## Subcommittee - Type 4 or 1.09, 1.5 Permit Trigger

- Subcommittee Lead – Crystal McKee
- Members
  - Kevin Sherman
  - Jeremy Griffin
  - Mike Stidham
  - Mike Basic
  - Nicholas Noble
  - Brian Knisley

Each subcommittee to provide update on any meetings or progress at the next OWAC meetings (September and October) and to provide a draft recommendation presentation to the OWAC committee for discussion, at the Tuesday, November 5<sup>th</sup> Meeting.

4.23+ Updates

Discussion of FOG and Testing Requirements

Cost Estimate and Financial Assurance Language

Make data submitted from facilities available to counties, Owners. And Operators, and Manufactures

# Meeting Agenda/Summary

## Chair proposed Teaching/Awareness Topics:

- Dispersal, Soil Classification, and Soil Aquifer Treatment
- Disposal
- Septage Best Practices
- Effluent Collection Systems
- Technology Awareness and Implementation/Suitability
- Grease Interceptor Performance and/or Grease pretreatment OWTF.
- Construction and Installation
- Nitrogen Management
- Operations and maintenance
- Owner Transfer/Due Diligence

## Other Ideas/Focus:

- Compile new/additional PPLs issues and concerns
  - Items
  - Early communication on PPL changes/updates to OWAC and to Stakeholders
- Approvals of technologies, and vs. other technologies
- Technical Review committee for PPL
  - Inclusive of ADEQ and Industry SME's

Grease Interceptor Performance added to Teaching / Awareness Topics