



# Meeting Agenda/Summary

<b>Meeting</b>	Water Quality Division: Onsite Wastewater Advisory Committee (OWAC)
<b>Date</b>	Tuesday, February 6, 2024
<b>Start / End Time</b>	10:00 am – 12:00 pm
<b>Location</b>	Google Meets link in calendar invite
<b>Documents</b>	Located in ShareFile - <a href="https://azdeq.sharefile.com/">https://azdeq.sharefile.com/</a>

## MEMBERS

- Mark Basic, Basic Drilling Company
- Kevin Sherman, SeptiTech
- Nicholas Noble, Orenco
- Kitt Farrell-Poe, University of Arizona
- Vacant

- Aline Parker-Eaton, Northern Arizona Inspection
- Jeremy Griffin, Apollo Drain and Septic Services
- Brian Knisley, Maricopa County
- Haiden LaFoy, Greenlee County

- Jaimee Griffin, PE Drilling
- Frederick Tack, PE, Chair
- Crystal McKee, Mohave County

## ADEQ STAFF

- Trevor Baggione, Water Quality Division Director
- Randall Matas, Water Quality Division Deputy
- David Kim, Section Manager
- Kyle Uptergrove, Unit Manager

- JW Thompson, Environmental Engineering Specialist III
- Natalie Kilker, Legal Specialist
- Raymond Morgan, Trainer
- Linneth Lopez, Environmental Engineering Specialist III

- Ali Baadiyan, Environmental Engineer Specialist III
- Luke Peterson, Environmental Engineer Specialist III
- Chloe Woods, Delegation Agreement Coordinator
- David Lelsz, Project Manager

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Agenda Topic	Lead	Overview	Documents (* on ShareFile)	Action Requested	NOTES
10:00 am <b>Welcome &amp; Introduction of ADEQ staff</b>  (25 mins)	Chloe Woods, ADEQ	<ul style="list-style-type: none"> <li>• Roll Call</li> <li>• Presentation of Ground Rules</li> <li>• Presentation of Operating Procedures</li> <li>• Schedule New Member Orientation</li> </ul>	Ground Rules* Operating Procedures* Members Acknowledgment Form*	For Decision	Chloe & David will reach out to new members to schedule a 30 minute orientation to be held before next meeting
10:25 am <b>Introduction of New Members</b>  (10 mins)	Chloe Woods, ADEQ	Welcome new members to OWAC and introduce to returning members		For Information	
10:35 am <b>Moment of Silence</b>  (10 mins)	All	Moment of silence followed by optional reflection of Vice Chair, Bryan Chiordi Jones		For Discussion	
10:45 am <b>Minutes review</b>  (10 mins)	Frederick Tack, Chair	Review December and January meeting notes for additions/corrections		For Decision	<p>Presentation of past minutes, call for nomination for Vice Chair. Hearing no nominations, issue is tabled.</p> <p>Brian Knisley, moved to approve both Dec and Jan minutes. Jeremy Griffin seconds. Passes. Kevin Sherman abstains.</p>

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10:55 am <b>Proposal to Change            Recurring Meeting Time</b>  (10 mins)	Frederick Tack, Chair	Request that the 2024 monthly OWAC meetings be rescheduled		For Decision	Chair Tack requests the recurring meeting be held on the first Tuesday of each month, one hour earlier 9am - 11am MDT. Kevin Sherman moves. Nick Noble seconds. Passes unanimously. Chloe will send out the new calendar invitation at the close of this meeting.
11:05 am <b>Discussion regarding the            proposed Phase 2            Framework</b>  (55 mins)	Natalie Kilker, ADEQ	Opportunity to debrief/gather further insight on the framework which was presented to some OWAC members on January 24. Update on implementation of some of members' requests.		For Information	When scheduling the new member orientation, please include the former TWG chairs so they can provide more background to the new OWAC members.
12:00 pm <b>Adjourn</b>	Frederick Tack, Chair			For Decision	Nick Noble moved to adjourn. Meeting adjourned at 11:02am.