

# Meeting Agenda/Summary

<b>Meeting</b>	Water Quality Division: Onsite Wastewater Advisory Committee (OWAC)
<b>Date</b>	Tuesday, March 7, 2023
<b>Start / End Time</b>	10:00 am – 12:00 pm
<b>Location</b>	Google Meets link in calendar invite
<b>Documents</b>	Located in ShareFile - <a href="https://azdeq.sharefile.com/">https://azdeq.sharefile.com/</a>

## MEMBERS

☒ David Bartholomew, Bartholomew W Services, Inc.  
☐ Mark Basic, Basic Drilling Company  
☒ Bryan Chiordi, Orenco, Vice-Chair  
☐ Kitt Farrell-Poe, University of Arizona  
☐ Jake Garrett, Gila County, Chair

☐ Jaimee Griffin, PE Drilling  
☒ Jeremy Griffin, Apollo Drain and Septic Services  
☒ Brian Knisley, Maricopa County  
☒ Haiden LaFoy, Greenlee County

☒ Michael Stidham, EZ Treat, Inc  
☒ Frederick Tack, GHD Inc.  
☒ Joelle Wirth, Summit Environmental LLC

## ADEQ STAFF

☒ Trevor Baggiore, ADEQ, Water Quality Division Director  
☐ Naveen Savarirayan, Mgr, GW Protection Value Stream  
☒ Matt Ivers, Mgr, GW General Permits and Reuse Unit

☒ Theresa Gunn, Project Manager  
☐ Karthik Kumarasamy, PhD, PE  
☒ Linneth Lopez, Environmental Engineering Specialist III  
☒ Raymond Morgan, Trainer

☒ Cullin Pattillo, Environmental Engineering Specialist III  
☒ Luke Peterson, Environmental Engineer Specialist III  
☒ Chloe Woods, Delegation Agreement Coordinator  
☐ Heidi Welborn, Legal Support

Agenda Topic	Lead	Overview	Documents (* on ShareFile)	Action Requested	NOTES
10:00 am <b>Welcome</b> (10 mins)	Bryan Chiordi, Vice-Chair	<ul style="list-style-type: none"> <li>Roll Call</li> <li>Review Ground</li> </ul>	February Notes* Ground Rules*	For Decision	Motion by Joelle to accept minutes as amended. Mike Stidham seconds. Passes without objection.

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		<p>Rules</p> <ul style="list-style-type: none"> <li>• Approve January Notes</li> </ul>			
10:10 am (20 mins)	Bryan Chiordi, Vice-Chair	<ul style="list-style-type: none"> <li>• Dwindling Attendance in working group meetings</li> <li>• Potential action item to collapse number of meetings into larger group meeting and be diligent about our HW assignments in between</li> </ul>		For Discussion	<p>How do we attract new people, young people, who have ideas and new energy to meetings?</p> <p>Theresa reported out on outreach and engagement plan: starting with realtors and homeowners, but looking for groups that include septic professionals. We currently have 2200 entries on our distribution list but are seeking to triple that.</p> <p>Potentially offer Continuing Education (CE) credit from ADRE for NOT training.</p> <p>NAU has a health and environmental program. Urban planning classes at Maricopa Community College as well as ASU guest lectures.</p> <p>Theresa requested contacts for the following: design &amp; permitting, future state, OMC. The groups look large, but are mainly ADEQ staff. Same non-staff members are doing the heavy lifting. The only group that is closed is PPL, all volunteers welcome for the other groups.</p>
10:30 am <b>Report from the Work Group Chairs</b> (70 mins)	<p>Future State, Dave</p> <p>OMC, Dave</p> <p>PPL, Joelle</p> <p>Database, Theresa</p> <p>Design &amp;</p>	<ul style="list-style-type: none"> <li>• Future State</li> <li>• Operations, Maintenance, &amp; Certification</li> <li>• PPL</li> <li>• Statewide Database</li> </ul>	<p>Site Definition</p> <p><a href="https://docs.google.com/document/d/1k424ycq41Kuxb3108j5hAdwll9JJwk9/edit">https://docs.google.com/document/d/1k424ycq41Kuxb3108j5hAdwll9JJwk9/edit</a></p> <p>D&amp;P Bones</p> <p><a href="https://docs.google.com/document/d/1OdVO">https://docs.google.com/document/d/1OdVO</a></p>	For Information	<p>FS: Only 2 attended the last future state meeting but they have made a lot of progress editing the Blue Ribbon document to make it relevant to Arizona. Next big discussion is operation and maintenance requirements for facilities that are doing reuse.</p> <p>OMC: 30,000 foot level items have passed:</p> <ol style="list-style-type: none"> <li>1) Should there be a Discharge Authorization Certificate? Group voted yes.</li> <li>2) O &amp; M for conventional systems</li> <li>3) Reason for the renewable permit</li> <li>4) Action items to finalize cesspools, notice of transfer, and monitoring</li> <li>5) Why you should renew / measure, assess the system reducing the possibility for failure. All service providers should be certified (which</li> </ol>

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	Permitting Jake	<ul style="list-style-type: none"> <li>Design &amp; Permitting</li> </ul>	<a href="#">zW-WmmwgWxN6iEC kScwVq8tAWa/edit</a>		<p>could potentially include homeowners). (This list will be codified in writing and sent to us)</p> <p><i>PPL:</i> Motion passed to recommend every 3 years PPL certifications are renewed. Group doing follow-up work on whether or not a certifying agency provides an NSF equivalency letter and whether that should be accepted by the State. Nick is doing research on that. ADEQ has requested input about the PPLs becoming a license. Ray is meeting again with the subgroup on what information is required to be in the application. Nick is putting together some initial input on how to apply the tiers. Schedule a joint meeting with PPL and 4.23 subgroup (Ray and Kathy Mills). Schedule a meeting dedicated just to the nitrogen issue (Linneth will help get that organized).</p> <p><i>Database:</i> We received 3 letters in opposition to ADEQ considering Online RME. ADEQ has taken a step back and Procurement is now issuing a formal RFI to any vendor interested in providing a proposal for a database. The Subgroup did successfully create a list of requirements of the potential platform, which will be included in the RFI.</p> <p><i>D&amp;P:</i> Jake sat in on 4.23 group last week, they received recommendation for definition of site (please refer to link in documents column). Discussed recommendations forwarded to OWAC (please refer to link in documents column).</p>
11:40 am <b>Deadline to Review Rule Changes – March 31 from TWG to OWAC, April 30 from OWAC to ADEQ</b> (5 mins)	Bryan/ Jake	April OWAC Meeting		For information	<p><b><i>All workgroup recommendations go to OWAC. All OWAC recommendations go to ADEQ. OWAC can vote on the recommendations or just accept the work group did great work and forward the recs to ADEQ.</i></b></p> <p><i>Timeline for submitting recommendations:</i> Recommendations from OWAC by April 2023, Public Outreach on key elements (Fall 2023), Seek statutory authority and begin drafting rule (January 2024), Public Comment on Draft Rule (Fall 2024), Target Effective Date (July 2025)</p>

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11:45 am <b>Program Update</b> (10 mins)	Matt Ivers, ADEQ			For Information	<p>We appreciate the professional and dedication from our members and your contributions. Timeline of events was discussed under prior action item.</p> <p>A312G discussion - fascinating legal concept because of the potential for conflict with due process. Awaiting opinion from AGO.</p>
11:55 pm <b>Review New Action Items</b> (5 mins)	Chloe Woods, ADEQ	<ul style="list-style-type: none"> <li>New action items from January 12 and 13 meetings</li> </ul>		For information	<p>Did not reach this issue. Discussed upcoming Orenco training instead and manufacturers' opposition to Orenco being the first to utilize the platform that ADEQ is providing to provide training to its staff and regulators. ADEQ does not endorse any company or product and will send a communication clarifying that.</p>
12:00 pm <b>Adjourn</b>	Jake Garrett, Chair				<p><b>Next Meeting: April 4, 2023</b> Agenda: TBD</p> <p>Meeting adjourned at 12:43pm.</p>

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No.	Action to be Taken	Person Responsible	Due Date	Comments	Percent Complete				Date Complete
82	Summary of FY23 infield testing to OWAC members	ADEQ			25	50	75	100	
84	Review the 312G draft and make determination if it can be used statewide	ADEQ	12/6/2022	Members to provide input to questions	25	50	75	100	
86	Change the schedule to have TWG input to OWAC by April	Theresa			25	50	75	100	
87	Provide a response to Ray's questions	4.01 Decoupling	12/6/2022	On agenda	25	50	75	100	
88	Assist Ray with Table 1 Revisions	Colin	end of year	Ray sent draft to Colin	25	50	75	100	
89	Add discussion of a technical review board as part of phase 2	Future State		Part of the recommendation from PPL	25	50	75	100	
90	4.01 Decoupling to review the pros and cons on the A312G for LECS and provide additional input to ADEQ	4.01 Decoupling Group	End of year		25	50	75	100	
91	Reschedule the January OWAC meeting and an all day TWG meeting	Theresa	ASAP		25	50	75	100	12/6/22
92	Send out roster of new members to OWAC and ask for leadership nominations	Theresa	12/13/2022		25	50	75	100	
93	Consider extending Jake's term one more year to serve as chair and train a vice chair.	Theresa			25	50	75	100	
94	Amend the operating procedures to allow for a vice chair in addition to chair	Theresa			25	50	75	100	12/6/2022
95	Consider extending Jake's term one year to allow him to continue as the chair and train a vice chair	ADEQ	12/9/2022		25	50	75	100	
96	Send RV Holding SPS to OWAC	Theresa			25	50	75	100	
97	Add to TWG December meetings an agenda item to discuss topics for the January joint meeting	Theresa		Completed for D/P and PPL	25	50	75	100	12/6/2022