Onsite Wastewater Advisory Committee (OWAC)

Date: May 4, 2021
Start / End Time: 10 am – 12 pm

MEMBERS
☒ David Bartholomew, Bartholomew WW Services, Inc.
☒ Mark Basic, Basic Drilling Company
☒ Colin Bishop, Anua
☒ Suzanne Ehrlich, Yavapai County
☒ Jake Garrett, Gila County
☒ Thomas Hanson, Maricopa County
☒ Maher Hazine, PE, REI Development Services, LLC
☐ Dawn Long, First American Septic Service LLC
☒ Kathy Mills, Mills Engineering, LLC
☒ David Monihan, PE, RLS, Coconino County
☒ Cullin Pattillo, Mohave County
☒ Craig Rasmussen, University of Arizona
☒ Michael Stidham, EZ Treat, Inc
☐ Jenny Vitale, PE, Civil Engineer
☒ Joelle Wirth, Summit Environmental LLC
☐ Kitt Farrell-Poe

AДЕQ STAFF
☒ Trevor Baggiore, ADEQ, Water Quality Division Director
☒ Naveen Savarirayan, Manager, Groundwater Protection Value Stream
☒ Matt Ivers, Groundwater General Permits and Reuse
☐ Theresa Gunn, Project Manager
☐ Jon Rezabek, Legal Specialist
☒ Karthik Kumarasamy, PhD, Engineer III
☒ Linneth Lopez, Environmental Engineering Specialist III
☒ Raymond Morgan, Trainer, Groundwater Protection, Groundwater Permits & Reuse Unit
☒ Luke Peterson, Environmental Engineer Specialist 3, Groundwater Protection
☒ Heidi Welborn, Legal Support
☒ Morgan O’Connor, Community Liaison

ACTION ITEMS

<table>
<thead>
<tr>
<th>Action Required</th>
<th>Person Assigned</th>
<th>Due Date</th>
<th>Status</th>
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</thead>
<tbody>
<tr>
<td>ADEQ to share flow chart of substantive policy statement (SPS) process with OWAC members</td>
<td>Matt Ivers</td>
<td></td>
<td>In development</td>
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<tr>
<td>Clarify structure of Technical Working Groups (TWG)</td>
<td>Theresa Gunn</td>
<td></td>
<td>Sent email 5/14</td>
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<tr>
<td>Inform members how to provide private input on TWG assignments</td>
<td>Theresa Gunn</td>
<td></td>
<td>Sent email 5/14</td>
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Agenda Topic | Discussion | Feedback Received |
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Welcome | Jake Garrett, Chair, called the meeting to order and called roll. Jake Garrett reviewed May agenda. | Members approved March and April meeting notes. |
Action Items | Mary reviewed the action items list. | Dave Bartholomew asked why 4.01 general permit was not included in the phase 1 rulemaking. Trevor Baggiore and Matt Ivers explained rules regarding section 4.01 general permits are not part of the onsite wastewater rules. ADEQ only requested permission from the Governor’s office to revise onsite wastewater rules. To address changes to the 4.01 general permit, a new request will need to be made |
### Develop Ground Rules

Jake Garrett led OWAC members in creating ground rules and reviewed an amendment to the Operating Procedures (6b. Member Conduct).

OWAC members approved the operating procedures to clarify consequences for violating ground rules.

The members also approved the following ground rules.

- Must treat each other with mutual respect and dignity.
- Challenge ideas, not the person.
- No personal attacks.
- Raise issues and seek solutions from the group.
- Find a way to resolve issues with the group, rather than fixing the issue by one person only.
- Be prompt, attentive and prepared
- Be patient and don’t interrupt others.
- Virtual meetings--acknowledge those who raise hands, call on those who raised hands to speak.
- If you disagree, propose a solution if possible.
- Honest and constructive discussions are necessary to get the best results.
- Stay focused on agenda topics.
- Bring literature/supportive research to support opinion.
- Chairman calls on members to speak.
- Document when consensus is not obtained, clearly document minority and majority opinion.

### Policy Updates

Matt Ivers reported that ADEQ will develop a substantive policy statement for rule clarifications. Matt Ivers shared the list of policies ADEQ is developing. He also reported the agency is creating a standard of work on how future policies will be created.

Suzanne Ehrlich asked ADEQ to share the flow chart of the SPS development process with OWAC members. She suggested ADEQ discuss SPS topics with ACDEHSA/OWAC twice during the process: 1) when issue first arises and 2) when SPS is in final draft form.

### Technical Work Group Descriptions and Issues

Did not discuss in full due to Theresa Gunn’s absence.

OWAC members asked for clarification on the structure of the TWGs including how people not a member of the group may provide input, overlap between work groups and the frequency of meetings.
Jake also asked there be a more formal review of water re-use and potentially expanding its description and that this issue be assigned to a TWG.

| Technical Work Group Rosters | Jake Garrett reviewed proposed TWG rosters. | Feedback regarding the rosters included the following.  
|                            |                                            | • Mixed opinions about adding applicants who have previously been disruptive to meetings.  
|                            |                                            | • Members suggested ADEQ make the final decision.  
|                            |                                            | • Some OWAC members believed the PPL group had too many manufacturers and should include more diverse viewpoints, including regulators.  
|                            |                                            | • OWAC members suggested ADEQ determine how to accommodate requests for private input on TWG assignments.  |
| Rulemaking Issue Matrix     | Heidi Welborn reported ADEQ is analyzing input received and stakeholder comments. After this initial review, ADEQ will share the phase one scope with OWAC. |  |
| Updated Schedule            | Matt Ivers provided an update on schedule planning. Once ADEQ determines the scope of rulemaking, we will know how much time is needed for rule drafting. ADEQ will share a revised project timeline when available. |  |
| Review New Action Items     | Mary McGillicuddy summarized action items. |  |
| Adjourn                     | Jake Garrett adjourned the meeting after OWAC members approved the motion. |  |