


# Onsite Wastewater Advisory Committee Meeting

March 9, 2021



ADEQ  
Arizona Department  
of Environmental Quality



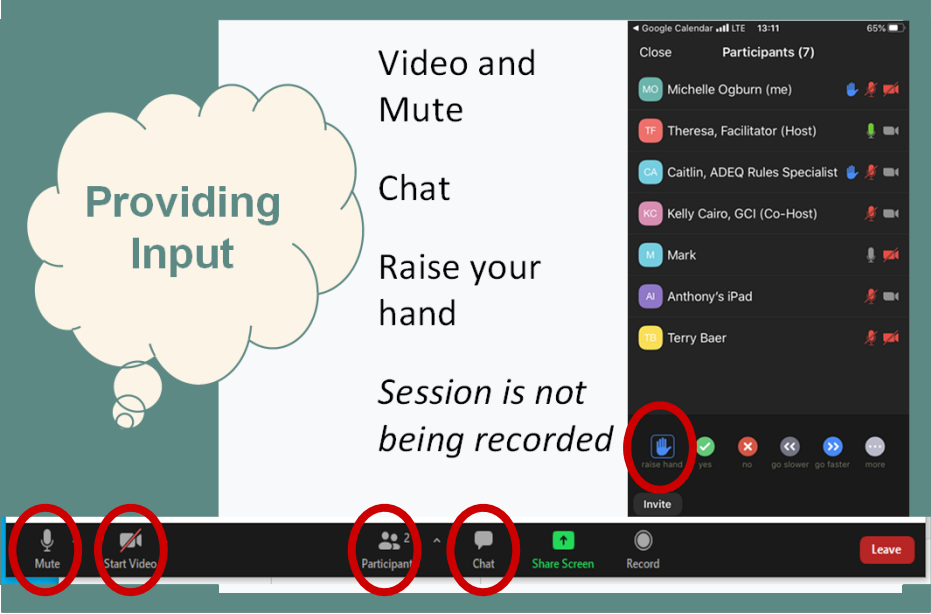
Video and  
Mute

Chat

Raise your  
hand

*Session is not  
being recorded*

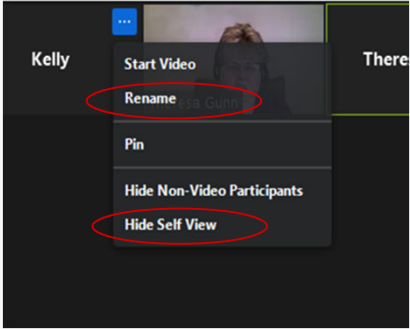
**Providing  
Input**



The screenshot shows a Zoom meeting interface. On the left, a yellow thought bubble contains the text "Providing Input". In the center, a list of controls includes "Video and Mute", "Chat", "Raise your hand", and "Session is not being recorded". On the right, a "Participants (7)" list shows names like Michelle Ogburn, Theresa (Facilitator), Caitlin, Kelly Cairo, Mark, Anthony's iPad, and Terry Baer. At the bottom, a toolbar contains icons for Mute, Start Video, Participant (2), Chat, Share Screen, Record, and Leave. Red circles highlight the "Raise hand" icon in the participants list and the "Mute", "Start Video", "Participant", and "Chat" icons in the bottom toolbar.

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**Using Zoom**



Rename (First Name, Organization)

This slide features a dark teal header with the ADEO logo in the top right. On the left, a light yellow thought bubble contains the text 'Using Zoom'. To the right is a screenshot of a Zoom meeting interface. The screenshot shows a menu with options: 'Start Video', 'Rename', 'Pin', 'Hide Non-Video Participants', and 'Hide Self View'. The 'Rename' and 'Hide Self View' options are circled in red. Below the screenshot, the text 'Rename (First Name, Organization)' is displayed in a teal font.

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**Today's Agenda**

- OWAC Operating Procedures
- 5-Year Plan and Implementation Status
- Election of a Chair

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This slide features a dark teal header with the ADEO logo in the top right. On the left, a light yellow speech bubble contains the text 'Today's Agenda'. To the right, the agenda items are listed in a teal font: 'OWAC Operating Procedures', '5-Year Plan and Implementation Status', and 'Election of a Chair'. A small number '4' is located in the bottom right corner of the slide content area.

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## Rules for a Good Meeting

- Purpose to hear many points of view and explore many options and solutions.
- Everyone is encouraged to participate.
- No one or two individuals should dominate a discussion.
- Listen to and respect other points of view.
- Do your best to understand the pros and cons of every option, not just those you prefer.
- Seek first to understand, not to be understood.

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## TECHNICAL WORK GROUPS

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graph TD; WQDD[WQD Division Director] --- OWAC[OWAC]; WQDD --- PT[Program Team]; OWAC --- PPL[PPL Process]; OWAC --- DP[Design and Permitting]; OWAC --- TC[Training and Certification]; PT --- OM[Operations and Maintenance]; PT --- F1[1.09 Facilities]; PT --- IFS[Ideal Future State];
```

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