



# Meeting Agenda/Summary

## Water Quality Division: On-Site Wastewater Training and Certification TWG

**Meeting 1: July 7, 2021 Noon – 1 pm**

*(See Link to Google Meets in Calendar Invite)*

### Members in Attendance:

- |   |   |
|---|---|
| <input type="checkbox"/> Terry Barton, Prescott Environmental                                     | <input checked="" type="checkbox"/> Linneth Lopez, ADEQ   |
| <input checked="" type="checkbox"/> Lou Brown, AZOWRA/ Eljen Corporation                          | <input checked="" type="checkbox"/> Cullin Pattillo, CHAIR, Mohave County Government                                  |
| <input type="checkbox"/> Kitt Farrell Poe, University of Arizona <b><i>(Unable to attend)</i></b> | <input checked="" type="checkbox"/> Howard Ruble, Paradise septic, A-American Septic (Jacob Mays attended for Howard) |
| <input checked="" type="checkbox"/> Thomas Hanson, MCESD  | <input checked="" type="checkbox"/> Tanya Wilson, Priority Pumping  |
| <input type="checkbox"/> Jim Huchel, Flagstaff <b><i>(Unable to attend)</i></b>                   |   |
| <input type="checkbox"/> Dawn Long, First American Septic Service                                 |   |

Agenda (Est Time)	Lead	Overview	Documents	Action Requested	NOTES
Welcome	Chair	Introductions			Cullin began the meeting and asked members to introduce themselves.
Group Charter	Chair	Review and determine if any changes are needed to the charter.	Group Charter*	For Approval	The members reviewed the group charter and added inspectors to the for which training and certifications need to be considered.
White Paper Outline	Chair	Review the outline of the deliverable	White Paper Outline*	For Review	
Meeting Logistics	Chair	Group to determine the following: <ul style="list-style-type: none"> <li>● Goal date for completion of assignments</li> <li>● Frequency of meetings</li> <li>● Meeting date, time, length</li> <li>● Method for decision making</li> <li>● Ground rules</li> <li>● Additional assignments as needed</li> </ul>		For Decision	Group agreed to have meetings virtually. Prefer to meet on Google Meets. Members may have a proxy sit in on the meeting if unable to attend. The group will meet from 1:30-3 pm on the 2 <sup>nd</sup> and 4 <sup>th</sup> Friday of each month with the goal of trying to complete work by end of the month.

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<b>Assigned Issues</b>	Chair	Review the assigned list. Categorize and add to the list as needed. Determine the priority issues and/or how the group will approach the assignment.	Issue Prioritization Worksheet*	For Prioritization	<p>Cullin reviewed the list of questions and issues. The group will determine what they think the training should be and then determine the rule changes needed.</p> <p>Issues:</p> <ul style="list-style-type: none"> <li>• Limited supply of vendors and equipment add time.</li> <li>• Requiring perc tests before construction loans.</li> <li>• Installers face issues in setting the standards of what should be installed. Need to raise our standards.</li> <li>• Systems being installed without permits because of long time for getting permits through the counties.</li> <li>• Concrete tanks are 3 weeks out.</li> <li>• Septic system financing should be incorporated into building loan.</li> <li>• If need a repair there is no financing unless an equity loan.</li> <li>• National groups are looking into possible HUD loans for systems.</li> <li>• We need rules and regulations requiring contractors to have training and certification to install various systems. Need more training and certification.</li> <li>• Homeowners who put in their own septic system.</li> <li>• Need to consider cost on regulatory community</li> </ul>
<b>Next Steps</b>	Chair	Plan the topics for the next agenda and any homework assignments		For Decision	Each member should research one state's requirements for training and certification.
<b>Open Comment</b>	Chair			For Information Only	
<b>Adjourn</b>	Chair				

## Action Plan:

Task	Person Responsible	Due Date	Status
What are other states doing for training and certification	Each member pick one state	Next meeting	



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Task	Person Responsible	Due Date	Status
Cost benefit analysis model for use in making decisions	Cullin		
Update online charter with changes made by the group.	Theresa		