Members in Attendance:

☒ David Bartholomew, CHAIR, Bartholomew Wastewater Services, Inc.
☐ Brian Bishop, AZ Septic Pros
☒ Douglas Disbrow, CO-CHAIR, AZ Wastewater Services, LLC
☒ Sheryl Ervin, Infiltrator Water Technologies
☐ Jon Heidrich, Mogollon RV Park & AZARVC
☐ Jim Huchel, City of Flagstaff
☒ Matt Ivers, ADEQ
☐ Brian Knisley, Maricopa County
☐ Dawn Long, First American Septic Service
☒ Linneth Lopez, ADEQ
☐ Daniel Lye, Freeport - McMoRan Bagdad, Inc
☒ Raymond Morgan, ADEQ
☐ Craig Payne, Payne home services
☐ Howard Ruble, Paradise septic, A-American septic, Coopers septic
☐ Michael Stidham, EZ TREAT, INC
☐ Alfredo Zapata, Macho Contracting
☒ Theresa Gunn, ADEQ Project Manager

<table>
<thead>
<tr>
<th>Agenda (Est Time)</th>
<th>Lead</th>
<th>Overview</th>
<th>NOTES</th>
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<tbody>
<tr>
<td>Previous Meeting Notes</td>
<td>David</td>
<td>Any changes or comments on the notes?</td>
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<tr>
<td>Continue to Build the Flow Chart</td>
<td>David</td>
<td>Review the proposed approach to O&amp;M</td>
<td>The team added to the proposed approach for operators and regulatory agencies including enforcement. See image of board below.</td>
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| Questions | All | Continue to review and answer these questions from OWAC | Group members discussed the following questions while working on the flow chart.  
- How to bring in the existing systems without opposition?  
- What funding will be needed to fund (staff) the permit program and the database?  
- What will be done with the ADEQ database? |
**NOTES**

- Consider the permit is for the property not the owner and transfer is not needed as it runs with the land like an easement.
- Who is going to train operators and keep them up to date and ensure they are qualified? Consider a 5th certification for onsite operators.
- Enter into the program at the time of sale.
- Public sector difficulties in hiring.
- Transitioning to a renewable permit may be difficult unless tied to time of sale to get a new permit.
- At time of sale, disclose the pumping record. Put on a 5-year timeline.
- Enforcement may be difficult; could be the hardest part.
- It is positive to take out of the hands of the Realtor as this is a problematic part of the program.
- Existing database for online reporting from control boxes at the site and could interface with county systems.
- Could have an operating permit as the renewable permit.

**Next Steps**

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<tr>
<td>All</td>
<td>Continue to build out the O&amp;M requirements for the remainder of the stakeholder groups. Prepare for the joint TWG meeting in February</td>
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**Adjourn**

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<tr>
<td>Chair</td>
<td>Next Meeting: Wednesday, December 15, 10 am</td>
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