



# Meeting Agenda/Summary

## Water Quality Division: Onsite Wastewater Operations and Maintenance TWG Meeting 2: July 21, 2021 10:00 am - Noon

### Members in Attendance:

- David Bartholomew, CHAIR, Bartholomew Wastewater Services, Inc.
- Brian Bishop, AZ Septic Pros
- Douglas Disbrow, AZ Wastewater Services, LLC
- Sheryl Ervin, Infiltrator Water Technologies
- Jon Heidrich, Mogollon RV Park & AZARVC
- Jim Huchel, City of Flagstaff
- Matt Ivers, ADEQ
- Brian Knisley, Maricopa County
- Dawn Long, First American Septic Service
- Daniel Lye, Freeport - McMoRan Bagdad, Inc
- Raymond Morgan, ADEQ
- Craig Payne, Payne home services
- Howard Ruble, Paradise septic, A-American septic, Coopers septic
- Michael Stidham, EZ TREAT, INC
- Alfredo Zapata, Macho Contracting
- Theresa Gunn, ADEQ Project Manager

Agenda (Est Time)	Lead	Overview	Documents	Action Requested	NOTES
Previous Meeting Notes	Chair	Any changes or comments on the notes?		For Approval and Posting	Mike Stidham discussion on NC requiring property owners sign agreement to access property to ensure compliance with O&M.
Select Issues to be Resolved	All	Review of the whiteboard			Identified additional existing problems to address as part of the scope of the TWG. David noted that there needs to be a co-chair to work in his absence. Doug Disbrow proposes to do so.
Next Steps	Chair	Next meeting topics and homework		For Decision	David to create an outline based on the sticky notes. Matt to discuss meeting with Theresa. Mike to provide NC regulations creating homeowner responsibility and operator certification program; among different grades of systems. Sheryl to look into other state regulations as well; invitation to all to do so as well. Theresa to provide an email containing a link to all documentation associated with group (create a repository).
Adjourn	Chair				

**Action Plan:**

Task	Person Responsible	Due Date	Status
Send calendar invite for the 4 <sup>th</sup> Wednesday of each month.	Theresa	After meeting	Done
Review issues on the white board and add sticky notes as needed	TWG Members	Before next meeting	
Send any previous studies to Theresa or post on ShareFile	TWG Members	Before next meeting	

**See whiteboard image on page 3.**

