



**ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY (ADEQ)
Water Quality Assurance Revolving Fund (WQARF) Program**

**COMMUNITY INVOLVEMENT PLAN (CIP) OUTLINE FOR THE
Miller Valley Road and Hillside Avenue
WQARF SITE (A.R.S. §49-287.03(B))**

A community involvement plan (CIP) will be available prior to the Department implementing a remedial investigation under Arizona Revised Statute (A.R.S.) §49-287.03(B). The basic elements of this plan are detailed under A.R.S. §49-289.03(C) and the Arizona Administrative Code (A.A.C.) R18-16-401 *et seq.* In conformance with these requirements and widely accepted standards, the Department has prepared the following outline of the elements for consideration in communicating between the community and the Department and responsible parties. Final CIP may vary slightly in format.

1. Introduction

This should include both general and specific information as to how the appropriate statutes were applied to the site; additional information would include the Eligibility and Evaluation (E&E) score for the site, the major factors leading to the score. This should also include an introduction to explain how the CIP will meet the intent of providing a meaningful process for communication between ADEQ and the public and how the public will be involved in the investigation and determination of the final remedy for the site. A brief description of how the CIP considers the particular characteristics of the site. For example: demographics, current and future land use, topography and vegetation, and surface/ground water issues.

- A. Water Quality Assurance Revolving Fund Process
- B. Designated Spokesperson
- C. Information Repository and Website

2. Site Overview

A. Site Description

Detailed information about the affected site such as size, location (street and/or legal description), buildings or other man-made structures, adjacent facilities or structures, and location maps.

B. Site History and Site Investigation

History of the site as to types of business or residential usage; particulars of operation, i.e. manufacturing of chemicals, etc.; chronology of the site's usage; how hazardous substances came to be released and discovered; names of identified facilities consistent with identification of responsible party(s); and other commonly known historical facts. Also a recap of information contained within the Registry Report and the remedial investigation. This may include analytical results from testing, comparison with regulatory limits, and methods of investigation, i.e. borings, monitoring wells, soil samples, etc.

3. Community Profile

A. Community Involvement Area

Description of the boundaries of the CIP area along with other related information.

B. Community Profile/Demographics

Summation of the local community with consideration for economic and environmental justice factors, education levels, local language(s), typical work profile, availability to participate in the community involvement process, and other factors as deemed appropriate at the site.

4. Community Issues and Concerns

A. Summary of Community Concerns & Issues

Summation of past and currently expressed concerns and issues as received through interviews. Agency staff may interview regulatory agencies, local elected officials and their referrals, community leaders, interested environmental groups, members of the public, members of the local CAB, and others.

5. Community Involvement Action Plan

A. Previous Community Involvement Activities with Rules and Statutes

List of previous activities, including copies of written fact sheets, notices, outreach events, etc. with a description all statute and rule required public notices, actions, comment periods, etc., that will be implemented by the Department. (Some of these activities may already have occurred for the site. In this case, these activities will be recorded in this document.

B. Community Involvement Action Summary – Communication Techniques

List out information on each topic how it is to be utilized.

- (1) CAB
- (2) Local Print Media
- (3) U.S. Mail and Email Lists
- (4) ADEQ Website
- (5) ADEQ Notice Board
- (6) Public Meetings
- (7) Site Tours

C. Other Resources and Contacts

This all the Appendices and the information contained within

- A. Site history
- B. Targeted communities for affected site i.e. neighborhood associations, schools etc.
- C. Government Officials
- D. CAB members
- E. List of parties who have prospective purchaser agreements
- F. List of parties with consent decrees
- G. Media Outlets
- H. Other state or local contacts

D. Acronyms and Glossary of Terms