Conducting a Successful Inspection
and
Common Violations

Presented by: Justyn Beach
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Solid Waste Delegation Agreement Webinar
Presentation Roadmap

- ADEQ Background
- Conducting a Successful Inspection
- Common Violations
- Conclusion & Questions
Our Mission

Our mission is to protect and enhance public health and the environment in Arizona. To achieve this, we administer the state’s environmental laws and delegated federal programs to prevent air, water and land pollution and ensure cleanup.
Agency Overview

ADEQ Executive Leadership

- Air Quality Division
- Water Quality Division
- Waste Programs Division
- Mission Partners

Solid Waste Unit
SUCCESSFUL INSPECTIONS
Pre-Inspection

Inspector Goal:

- Understand the compliance history of a facility
- Prepare necessary equipment and documents
- Contact the Responsible Party (RP) with the Pre-Inspection Notification

Customer Goal:

- Understand the expectations of the inspector
- Review the Pre-Inspection Notification
- Gather any and all necessary documentation
Day of Inspection

Inspector Goal:

- To understand the current state of a facility
- Conduct a visual inspection and document review
- Provide compliance assistance

Customer Goal:

- Be available for the inspector
- Provide necessary documentation
- Work with the agency to resolve any potential deficiencies
Inspection Objectives

• Conduct a **safe** and **efficient** inspection.

• **Understand** a facility’s current compliance status.

• **Verify** RP information is correct and up-to-date.

• **Document** any potential deficiencies.
Inspection Roadmap

Opening Conference

1. Present photo identification.
2. Review and complete the Notice of Inspection Rights (NOIR) form with the on-site representative (if applicable).
3. Obtain the on-site representative’s signature on the NOIR (if applicable).
4. Begin interview and documentation review.

Visual Inspection

1. A walkthrough of the facility, usually accompanied by the on-site representative.
2. The inspector will follow a relevant checklist for permitted entities, if applicable.
3. The customer should feel free to ask questions during the process.
4. The inspector will identify any potential deficiencies.

Exit Conference

1. Review any potential deficiencies with the operator.
2. Any potential deficiencies will be documented in the inspection report. The inspector will also document any deficiencies that were corrected by the end of the inspection.
3. Field issue the inspection report via email, if possible.
4. Field issue an Exit Debriefing or Notice of Opportunity to Correct Deficiencies (NOC), if applicable.
Inspector Goal:

- Provide the inspection report
- Determine level of enforcement (if any)
- Update facility record

Customer Goal:

- Review the inspection report
- Work with the agency to resolve any potential deficiencies
COMMON VIOLATIONS
Common Violations

- Failure to **register** a Waste Tire Collection Site.
- Storage of Used Tires **within fifty feet** of any area in which smoking is permitted.
- Storage of used tires without proper placement of **fire extinguishers**.
- Failure to operate a solid waste facility in a manner that **controls wind and other surface dispersion** of solid waste.
- Failure to **properly label containers** that store used oil.
- Failure to **retain** for one year a copy of the Biohazardous Medical Waste tracking document signed by the transporter.
Contact Information

INSPECTORS

Anthony Stone
(602) 771-4698
Stone.Anthony@azdeq.gov

Justyn Beach
(602) 771-0264
Beach.Justyn@azdeq.gov

Katherine Phillips
(602) 771-4183
Phillips.Katherine@azdeq.gov

Ray Rivera
(602) 771-4881
Rivera.Ramon@azdeq.gov

Zeitel Senitz
(602) 771-4737
Senitz.Zeitel@azdeq.gov

Steve Chang
(602) 771-4217
Chang.Steve@azdeq.gov

CASE MANAGERS

Heather Blanchard
(602) 771-2228
Blanchard.Heather@azdeq.gov

Melanie Rodriguez
(602) 771-4369
Rodriguez.Melanie@azdeq.gov

UNIT MANAGER

Michelle Ogburn
(602) 771-6623
Ogburn.Michelle@azdeq.gov