



Contingency Plan Reference Checklist for Large Quantity Generators of Hazardous Waste

Please use this checklist as a reference to ensure all elements of the contingency plan has been met. The requirements below can be found in 40 CFR §§ 262.261, 262.262, and A.A.C R18-8-262.

Required Elements:

- Actions facility staff will implement when there is an imminent or actual emergency
- Described arrangements with local emergency responders
 - Local Police
 - Local Fire Departments
 - Other emergency response teams and contractors
 - The Local Emergency Planning Committee, if applicable
- Names and emergency telephone numbers of all emergency coordinators
- A list of all emergency equipment that includes location, physical description, and capabilities (i.e., fire extinguishing systems, spill control equipment, communications and alarm systems, decontamination equipment)
- Evacuation plan including primary and alternate routes and a description of signal(s) used to begin evacuation
- *A quick reference guide of the contingency plan submitted to local emergency responders should include:
 - Types of hazardous waste in simple terms
 - Hazard associated with each waste
 - Estimated maximum amount of each hazardous waste that may be present at any time
 - Identification of wastes where exposures may require unique/special medical treatment
 - Map of the facility showing where hazardous wastes are generated, accumulated, and treated, and routes for accessing these wastes
 - Street map of the facility with surrounding businesses, schools, and residential areas
 - Locations of water supply (i.e., fire hydrant & its flow rate)
 - Identification of on-site notification systems (i.e., fire alarms/systems)
 - Name of the emergency coordinators and 24-hour emergency telephones number(s)

If you have any questions, contact your ADEQ hazardous waste inspector.

*A large quantity generator that first became subject to these provisions after May 30, 2017, or a large quantity generator that is otherwise amending its contingency plan must, at that time, submit a quick reference guide of the contingency plan to the local emergency responders.