

**M52 Community Information Group Retreat
October 29, 2014**

Attendees:

CIG

Michael Brewer
Rene Chase-Default
Vic Grace
Les Holland
Todd Schwarz

EPA

Carolyn d'Almeida
Carlin Hafiz
Gerry Hiatt
Rachel Loftin (by phone)
Sue Kramer, CB&I

ADEQ

Wendy Flood (by phone)
Karen Harker
Patrick Shinabery
Brian Stonebrink

Action items and target dates

No.	Item	Lead	Target Date
1	Prepare Information Kit – includes short presentation, FAQs, list of websites such as You-tube	Carlin	10/30/15
2	Draft FAQs Final FAQs	Wendy Carlin	Done 3/24/15 8/31/15
3	Prepare M52 Plume map poster board & provide to CIG – CIG provide input to Les on 10/30/14	ADEQ	10/30/15
4	Research Nextdoor.com and make recommendation to CIG	Michael- CIG	10/30/15
5	Learn more about TASC opportunity through phone call with CIG members and Viola Cooper of EPA	Carlin	Done 2/3/15
6	Solicit input on draft CIG agenda prior to CIG meeting	Carlin	4/30/15
7	Hold annual meeting second Wednesday in May	Carlin	5/13/15
8	Send Factsheet by email and regular mail Hold conference call with EPA, ADEQ on factsheet information (2 nd Wednesday in November is a holiday)	Carlin	Early Nov 11/ -- /15