

Your Industrial facility has been selected for an inspection to determine compliance with the 2019 Arizona Department of Environmental Quality (ADEQ) Stormwater Multi-Sector General Permit (MSGP). This **OPTIONAL** checklist is intended to assist facility owners/operators with preparing for an inspection by ADEQ. The items listed below are common permit violations observed by ADEQ and often result in either an informal or formal enforcement action following the inspection. **Use of this checklist is not required and it will not be part of the official inspection.** However, ADEQ encourages you to use this checklist to identify and correct potential deficiencies prior to ADEQ's inspection to reduce potential violations and enforcement actions, and to protect Arizona's environment. ADEQ encourages permittees to use this form as a facility self-check throughout the permit year.

## INSTRUCTIONS:

Evaluate your facility by answering the following questions. "NO" answers are **POTENTIAL** permit violations and should be corrected immediately.

### SWPPP and Documentation Review

- YES  NO 1. Have Routine Inspections been performed and documented in the SWPPP? (Part 4.1)
- YES  NO 2. Have Visual Assessments been performed and documented in the SWPPP? (Part 4.2)
- YES  NO 3. Does the SWPPP meet the requirements of the 2019 ADEQ MSGP? (Part 5.0)
- YES  NO 4. Does the Site Map include all elements required by the MSGP? (Part 5.1.2)
- YES  NO 5. Is the SWPPP signature page signed? (Part 5.2 & Appendix B, Subsection 9)
- YES  NO 6. Has required analytical monitoring been performed (Routine Analytical, ELG, Impaired, etc)? (Part 6.2)
- YES  NO 7. If required, was a Discharge Monitoring Reports (DMR) submitted electronically to ADEQ and on time? (Part 7.1)
- YES  NO 8. If required, was a Control Measurement Assessment Report submitted to ADEQ and on time? (Part 7.2)
- YES  NO 9. If required, was a Corrective Action Report (CAR) submitted to ADEQ and on time? (Part 3.0)

### Structural and Non-Structural Control Measures

- YES  NO 10. Is Good Housekeeping implemented and maintained (e.g. sweeping and floatable debris)? (Part 2.2.1.2.2)
- YES  NO 11. Are all control measures inspected and maintained? (Part 2.2.1.2.3)
- YES  NO 12. Have all spills (e.g. engine oil, etc.) been cleaned-up and documented if necessary? (Part 2.2.1.2.4)
- YES  NO 13. Has training been provided to relevant personnel at least annually and documented in SWPPP? (Part 2.2.1.2.8)
- YES  NO 14. Is vehicle tracking of industrial materials and wastes controlled (e.g. clean driveways)? (Part 2.2.1.2.10)
- YES  NO 15. Have appropriate sector-specific control measures been implemented? (Part 8)
- YES  NO 16. Are outfalls accessible during a rain event (if no, consider an auto-sampler)?

Avoid common violations!  
Tracking of materials • Housekeeping • Spills • Training • Documentation



For translations or other communications aids, please email the Title VI Coordinator at [itb@azdeq.gov](mailto:itb@azdeq.gov).  
Para traducciones u otras ayudas de comunicación, envíe un correo electrónico al Coordinador del Título VI al [itb@azdeq.gov](mailto:itb@azdeq.gov).