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## Collection Log

experienced sample collectors

sample collected. Your drinking water sample cannot be tested to the lab with each sample. In addition, the sample cannot be tested unless the sample identification Number matches the number on the sample container label.

- ☒ Check this box to confirm that water had not been used at this tap or other taps in the area for 6 hours and no flushing was done prior to sampling

Name of School District	Scottsdale Unified District
School Name	Hopi Elementary
Building (name/number)	G
Type of Fixture (tap, drinking fountain etc.)	Sink DF
Location of Fixture (example, room number)	Rm G1
Sample Identification Number (ensure this number is also on the sample container)	001587
Date of Collection	3/24/17
Time of Collection	6:07
Printed Name of Sample Collector	Kyle Hall
Signature Sample Collector	Kyle Hall

Notes Sample collector:

For Lab use only		RECEIVED WS LAB
Analyze this drinking water sample for lead		
Date and Time Lab received		MAR 30 2017
Signature <i>[Signature]</i>		
Notes:		TIME: 1:30 TEMP °C: 20

For relinquishing samples upon delivery to labs only

Relinquished date and signature

*[Signature]* 3-28-17

These samples were collected for lead screening purposes only and cannot be used for compliance.

**Arizona Department of Environmental Quality**  
**Public School Lead Drinking Water Screening Program**  
**Sampling Plan & Collection Log**  
*for*  
***Experienced Sample Collectors***

Use these procedures to collect samples of water for lead screening at school. This protocol is part of a proactive program to screen the drinking water at Arizona schools for lead. Schools will be provided a sampling kit that will include this form, a list of school buildings to sample, sampling containers and return shipping if needed.

**Sample Locations**

When possible select two sampling locations from each building built before January 1, 1988 and one sample location for buildings built after this date. Prioritize sampling locations based on how frequently someone could drink from them. The chart below should be used to select sampling locations.

Recommended	Not Recommended
Drinking fountains	Bathroom sinks
Preschool classrooms	Janitor closets
Cafeteria and kitchen sinks	Hose bibs
Nurse's/health office sinks	Taps attached to water softeners
Home economics room sinks	Taps attached Point of Use devices
Any sink known to be or visibly used for consumption	Fixtures where human consumption of the water is not likely to occur

**Sample Collection**

1. Collect all water samples before the facility opens for the day and any water usage occurs.
2. The water must have sat in the pipes for at least six (6) hours before a sample is taken.
3. Collect samples in the container(s) provided by completing the following steps:
  - 1) Open sample container
  - 2) Hold sample container under fixture (**cold water tap only**).
  - 3) Turn on fixture
  - 4) Fill sample container
  - 5) Close sample container tightly
  - 6) Complete label on sample container, ensure information on container matches information recorded on the **"Collection Log"** provided immediately following the collection of each sample.
  - 7) Provide a map with sample locations
4. Assign a **unique** sample identification number to each sample. (For example, bldg100-01 to indicate it is collected in building 100 and is the first sample). Record that number on the Sample Collection Record form and sample container.
5. Accurately complete the **"Collection Log"**. **Accurate information about the sample is essential.**
6. Ship the samples as instructed within three (3) days. Place all Sample Collection Logs in a water tight container such as a zip lock bag. Keep the Sample Collection Log with the samples. The lab must receive the sample within ten (10) calendar days in order for them to be analyzed.