



Douglas A. Ducey  
Governor

# ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY



Misael Cabrera  
Director

**BY FIRST CLASS MAIL**

Case ID #: [Case ID#]

[Date]

[Facility Owner / Facility Operator]

Attention:

[Address]

[City, State Zip]

Subject: Missed Deadline on Notice of Violation  
[Facility Name], [Facility Id #]  
[Facility Address Or Location]

Dear: [Name Of Contact]:

The Arizona Department of Environmental Quality (ADEQ) inspected your facility on [Inspection Date] and provided you with the Notice of Violation on [NOV Issue Date]. This letter informs you of the status of ADEQ's action related to that inspection and provides the monthly status update as required by A.R.S. § 41-1009(J).

ADEQ has not received the documentation necessary to resolve the alleged deficiencies. To resolve the Notice of Violation and receive ADEQ's notification that we will take no further action as a result of the inspection, please submit the following:

1. [Compliance Conditions with no Achieved Date] [Due Date]

When ADEQ receives the requested information, we will send you a letter that closes the Notice of Violation and assures you that ADEQ will take no further action as a result of the inspection.

Please contact me immediately at [Case Manager Phone Number] or by e-mail at [e-mail] when you receive this letter to discuss resolving the Notice of Violation. Your cooperation in this matter is greatly appreciated.

Sincerely,

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[Case Manager]  
[Unit]