STORMWATER CONSTRUCTION PRE-INSPECTION CHECKLIST

PREPARE WITH CONFIDENCE BEFORE AN ADEQ INSPECTION

The Arizona Department of Environmental Quality (ADEQ) has developed this pre-inspection checklist to help facility owners and operators prepare for a successful inspection under the 2025 Arizona Construction General Permit (CGP). The checklist mirrors what ADEQ inspectors review during an inspection and focuses on common compliance issues observed at construction sites. By using it before an inspection, you can identify and correct potential deficiencies, improve documentation, help keep your project in compliance and avoid possible delays.

Preparing before an inspection can help you:

- Identify and correct common compliance issues before ADEQ arrives.
- Reduce the risk of violations and enforcement actions.
- Save time by addressing problems before they become larger issues.
- Minimize project delays and unnecessary rework.
- Better understand what ADEQ inspectors look for during an inspection.

This checklist is an educational resource designed to support compliance. It is not required as part of the official inspection, and does not replace the requirements of the 2025 Arizona Construction General Permit or your Stormwater Pollution Prevention Plan (SWPPP).

INSTRUCTIONS:

Evaluate your project by answering the following questions. **"NO" answers are POTENTIAL permit violations** and should be corrected immediately. If assistance is needed with how to answer a question or how to correct an issue, contact the Stormwater Inspector who scheduled the inspection or reach out to the Compliance Coordinators at SWPCAC@azdeq.gov.

SWPPP AND DOCUMENTATION REVIEW

☐ YES ☐ NO **1.** Have Routine Inspections been performed and documented in the SWPPP? (Part 4.0)

☐ YES ☐ NO **2.** Is the Corrective Action Log current with all items adequately addressed? (Part 5.0)

☐ YES ☐ NO **3.** Is the signature page signed by a Duly-Authorized Representative? (Part 6.1(3) and Appendix B Subsection 9)

☐ YES ☐ NO **4.** Is the Summary of Potential Pollutant Sources present and complete? (Part 6.3(8))

☐ YES ☐ NO **5.** Is the Site Map current with installed Control Measures in their current locations? (Part 6.3(5))

☐ YES ☐ NO **6.** Are all documents/permits available in the SWPPP (e.g. NOI, a copy of the CGP, 404, Dust Control)? (Part 6.4)

☐ YES ☐ NO **7.** Does the SWPPP meet the requirements of the 2025 ADEQ Construction General Permit? (Part 6.0)

SITE ASSESSMENT

☐ YES ☐NO **8.** Are trackout prevention controls sized properly and in adequate condition? (Part 3.5(3))

☐ YES ☐NO **9.** Have all spills (e.g. engine oil, paint, etc.) been addressed? Is a spill kit present onsite? (Part 3.5(5))

☐ YES ☐NO **10.** Is all washwater from concrete, stucco, paint, etc. being captured in a lined container or basin? (Part 3.5(2))

☐ YES ☐NO **11.** Is the NOI Authorization number posted in a location visible to the public with the required statement "For stormwater complaints, please visit www.azdeq.gov" ? (Part 6.7)

☐ YES ☐NO **12.** Is good housekeeping maintained (e.g. street sweeping, proper containers, labeling, drip pans, garbage, etc.)?

☐ YES ☐NO **13.** Are all control measures maintained in good condition (e.g. straw wattles, silt fences, etc.)?

☐ YES ☐NO **14.** Are portable toilets staked or otherwise secured? (Part 3.5(4))

AVOID COMMON VIOLATIONS:

PERIMETER CONTROL

Permittees are required to use appropriate control measures at all times for all down slope boundaries of the construction site (for example: fiber rolls, berms, silt fences, etc.).



CONCRETE WASHOUT

The operator is required to employ control measures to contain and manage on-site concrete washout to prevent discharge.



TRACKOUT PADS

The operator is required to implement effective control measures to minimize tracking of sediments, debris, and other pollutants from vehicles and equipment leaving the site (for example: stone track out pads, concrete or steel wash racks, or equivalent systems).



HOUSEKEEPING

The operator is required to minimize the exposure of building materials, building products, construction wastes, trash, and other materials present on the site to rain and to stormwater.



SPILLS

Permittees are required to maintain spill kits on site for rapid response. Operators must ensure prompt containment and cleanup of spills and leaks using dry methods to prevent pollutant discharges.



INLET PROTECTION

Operators should ensure that all inlet protection measures are maintained in good working condition and that sediment, leaves, and construction debris are cleared regularly to prevent bypass and pollutant discharge.



EROSION CONTROL

Permittees are required to design, install, and maintain effective erosion and sediment controls to minimize the discharge of pollutants. The operator is required to minimize erosion of channels and their embankments, outlets, adjacent stream banks, and slopes.



PERMIT AUTHORIZATION NUMBER

Permittees are required to post the authorization number in a conspicuous location near the main entrance of the construction site. Additionally, the sign must also have the statement "For stormwater complaints, please visit azdeq.gov."; and the lettering must be 2" or greater.



For translations or other communications aids, please email the Title VI Coordinator at Marruffo.Joaquin@azdeq.gov or call 520-628-6744.

Para traducciones u otras ayudas de comunicación, envíe un correo electrónico al Coordinador del Título VI a Marruffo.Joaquin@azdeq.gov o llame al 520-628-6744.