



2019 Multi-Sector General Permit Requirements at a Glance

Year 20__ - 20__

Permit Requirement	Quarter 1 June 1-Aug 31	Quarter 2 Sept 1-Nov 30	Quarter 3 Dec 1-Feb 28	Quarter 4 Mar 1-May 31
Routine Site Inspections (Part 4.1)	Conduct Routine Inspection of the Site. <input type="checkbox"/> Complete 1 of 4	Conduct Routine Inspection of the Site. <input type="checkbox"/> Complete 2 of 4	Conduct Routine Inspection of the Site. <input type="checkbox"/> Complete 3 of 4	Conduct Routine Inspection of the Site. <input type="checkbox"/> Complete 4 of 4
	<p><i>Conduct one quarterly Routine Inspection during a rain event.</i> The intent of this requirement is to inspect outfalls for discharges and to observe control measures for proper operation and efficacy.</p> <input type="checkbox"/> Completed with Inspection # __ of 4 <input type="checkbox"/> There was no rain / discharge during any inspection			
SWPPP Documentation and Revision (Part 5.4)	Record explanations for missed inspections, visual assessments or monitoring. <input type="checkbox"/> Complete <input type="checkbox"/> N/A	Record explanations for missed inspections, visual assessments or monitoring. <input type="checkbox"/> Complete <input type="checkbox"/> N/A	Record explanations for missed inspections, visual assessments or monitoring. <input type="checkbox"/> Complete <input type="checkbox"/> N/A	Record explanations for missed inspections, visual assessments or monitoring. <input type="checkbox"/> Complete <input type="checkbox"/> N/A
	<p>Revise SWPPP as necessary following changes to control measures, corrective actions or other tasks to keep the Stormwater Program up-to-date. Track changes and updates on the SWPPP Revision Log.</p> <input type="checkbox"/> SWPPP Changes Complete this year <input type="checkbox"/> SWPPP Changes Not required this year			
Training (Part 2.1.1.8)	<p>Conduct training (at least annually) for all members of the stormwater team and all employees who work in areas where industrial materials or activities are exposed to stormwater, or who are responsible for implementing activities necessary to meet the conditions of the permit. Include specific control measures and monitoring and inspection procedures.</p> <p style="text-align: center;"><i>Have every attendee sign a training log and include copy of the log in the SWPPP.</i></p> <p><i>Provide annual training for each stormwater employee and maintain a record of the training in the SWPPP.</i></p> <input type="checkbox"/> Completed training <input type="checkbox"/> Recorded training in SWPPP			
CMAR Reporting (Part 7.2)	<p>Control Measure Assessment Report (CMAR) due within 30 days of receiving laboratory analytical data verifying a routine analytical monitoring concentration above an action level.</p> <input type="checkbox"/> CMAR Not Required <input type="checkbox"/> Completed CMAR Date Submitted:			
Corrective Action Report (Part 3.0)	<p>Submit Corrective Action Report (CAR) Report within 30 days discovery of an incident in Part 3.1.1., if required.</p> <input type="checkbox"/> CAR Not Required <input type="checkbox"/> Completed CAR Date Submitted:			
Other Reporting (Part 7.3)	<p>Other reporting submitted may consist of 5-Day, Reportable Quantity Spill Report, Planned Changes, Non-Compliance.</p> <input type="checkbox"/> Other Reporting Not Required <input type="checkbox"/> Completed Other Reporting Date Submitted:			

Permit Requirement	Summer Wet Season June 1-Oct 31		Winter Wet Season Nov 1-May 31	
Visual Assessments (Part 4.2)	Perform Visual Assessment of stormwater discharge from the facility.	Perform Visual Assessment of stormwater discharge from the facility.	Perform Visual Assessment of stormwater discharge from the facility.	Perform Visual Assessment of stormwater discharge from the facility.
	Record “No Discharge” if no stormwater discharges were observed leaving the facility <i>during the rain event.</i> <input type="checkbox"/> Complete 1 of 4	Record “No Discharge” if no stormwater discharges were observed leaving the facility <i>during the rain event.</i> <input type="checkbox"/> Complete 2 of 4	Record “No Discharge” if no stormwater discharges were observed leaving the facility <i>during the rain event.</i> <input type="checkbox"/> Complete 3 of 4	Record “No Discharge” if no stormwater discharges were observed leaving the facility <i>during the rain event.</i> <input type="checkbox"/> Complete 4 of 4
Analytical Monitoring (Part 6.0)	<p>If required:</p> Routine Analytical, Effluent Limitation Guideline (ELG), Impaired Waters or other analytical monitoring. <input type="checkbox"/> Complete Summer Wet Sample <input type="checkbox"/> No data to report		<p>If required:</p> Routine Analytical, Effluent Limitation Guideline (ELG), Impaired Waters or other analytical monitoring. <input type="checkbox"/> Complete Winter Wet Sample <input type="checkbox"/> No data to report	
DMR Reporting (Part 7.1)	Submit Discharge Monitoring Reports (DMR) for all outfalls within 30 days of receiving lab data OR submit “No Data to Report” DMRs by November 30th. <input type="checkbox"/> Complete Summer Wet Reporting		Submit Discharge Monitoring Reports (DMR) for all outfalls within 30 days of receiving lab data OR submit “No Data” DMRs by June 30th. <input type="checkbox"/> Complete Winter Wet Reporting	

Note: This form is not required to be used. This form is not to be considered comprehensive of all possible permit requirements to be complied with by each permitted facility.