



**ENGINEERING REVIEW
NOTICE OF CLOSURE FORM
ONSITE WASTEWATER TREATMENT FACILITY**

INSTRUCTIONS

Fill out the notice of closure form and submit to ADEQ within 30 days of closure as required by R18-9-A309(D).

GENERAL APPLICATION PROCESS

1. There is no fee associated with submitting a Notice of Closure Form.
2. Submit the Notice of Closure Form to ADEQ at GWP_ERU@azdeq.gov.

GENERAL INFORMATION

1 Property Owner Information

Name _____ Phone _____
 Mailing Address _____ City _____ State _____ Zip _____
 E-mail Address _____ County _____
 Tax Parcel No. _____ Latitude _____ Longitude _____
 Residential Property Yes No Non-Residential Property Yes No

2 Contractor Information

Company Name _____ Phone _____
 Contact Person _____
 Mailing Address _____ City _____ State _____ Zip _____
 E-mail Address _____

3 Facility Information

Date of Facility Closure _____

Was the sewage removed from the facility and disposed of in a lawful manner? Yes No N/A

Were all electrical and mechanical components disconnected and removed? Yes No N/A

Was the top of the tank or containment structure removed or collapsed? Yes No N/A

Was a hole punched in the bottom of the tank or containment structure if the bottom was below the seasonal high groundwater table? Yes No N/A

Was the tank, containment structure or any cavity resulting from its removal filled with earth, sand, gravel, concrete, or other approved material? Yes No N/A

Was the surface regraded to direct drainage away from the closed area? Yes No N/A

Was the sewer pipe located between the septic tank or containment structure and the house cut and plugged? The sewer pipe should be cut within 5 feet of the building or as close as practical. The pipe should also be cut as close as practical to the septic tank or containment structure. Yes No N/A

4 Certification Statement (to be completed by the property owner)

I am the owner and certify that the information regarding the closure of the onsite wastewater treatment facility is complete and accurate to the best of my knowledge.

Signature: _____ Date: _____