



ARIZONA DEPARTMENT
OF
ENVIRONMENTAL QUALITY



Agency Dust Control Implementation and Off-Highway Vehicle Enforcement Report Form

In accordance with A.R.S. § 49-411, every year by March 30, agencies responsible for enforcing restrictions on off-highway vehicles (OHV), all-terrain vehicles, and off-road recreational motor vehicles during high pollution advisory days are required to submit to the Arizona Department of Environmental Quality (ADEQ) a report detailing educational materials, closure/sign postings, incidents, and outreach events for the previous calendar year.

Primary Contact Information:

Contact Name: _____

Contact Title: _____

Contact Email Address: _____

Contact Phone Number: _____

Alternative Contact Information:

Contact Name: _____

Contact Title: _____

Contact Email Address: _____

Contract Phone Number: _____

Please note that there are **four** separate tables that need to be filled out to complete this form:

- Table 1: Agency OHV Educational Materials Report
- Table 2: Agency OHV Closures/Signs Posted Report
- Table 3: Agency OHV Law Enforcement Report
- Table 4: Agency OHV Outreach Events/Booths Report

Please submit this form to airplanning@azdeq.gov by March 30.

Table 1: Agency OHV Educational Materials Report

Instructions:

The first row of the table shows an example of how to fill out Table 1 with the following required information:

- **First column:** Enter the name of the agency that is responsible for the educational materials
- **Second column:** Enter the date(s) of the training and the Training Program Name
- **Third column:** Enter the website URL for the training and the unique hits for the website training web page received
- **Fourth column:** Enter the number of printed (hard copies) of the training that were distributed.

Agency Off Highway Vehicles (OHV) Educational Materials Report			
Agency	Training Programs/Dates	Website Address/Unique Hits	Hard Copies # Distributed
Example: Arizona Game and Fish	Feb 1 - OHV Info Session	sampleweb.com - 95 hits	50 hard copies

Note: Additional rows on page 3

Table 1: Agency OHV Educational Materials Report Continued (leave blank if no additional entries):

Agency Off Highway Vehicles (OHV) Educational Materials Report			
Agency	Training Programs/Dates	Website Address/Unique Hits	Hard Copies # Distributed

Table 2: Agency OHV Closures/Signs Posted Report

Instructions:

The first row of the table shows an example of how to fill out Table 2 with the following required information:

- **First column:** Enter the name of the agency
- **Second column:** Enter the action that was taken, either road closure or sign posting.
- **Third column:** Enter the location for the action listed in column #2
- **Fourth column:** Enter number of feet/acres affected

Agency Off Highway Vehicle (OHV) Closures/Signs Posted Report			
Agency	Action	Location	# Feet/Acres
Example: Arizona Game and Fish	Road Closure	Street X from Y to Z	30 feet/acres

Note: Additional rows on page 5

Table 2: Agency OHV Closures/Signs Posted Report Continued (leave blank if no additional entries):

Agency Off Highway Vehicle (OHV) Closures/Signs Posted Report			
Agency	Action	Location	# Feet/Acres

Table 3: Agency OHV Law Enforcement Report

Instructions:

The first row of the table shows an example of how to fill out Table 3 with the following required information:

- **First column:** Enter the enforcing jurisdiction.
- **Second column:** Enter the name of the enforcing agency.
- **Third column:** Enter the date of the incident.
- **Fourth column:** Enter “Yes” or “No” if a warning was issued for the given incident
- **Fifth column:** Enter “Yes” or “No” if a citation was issued for the given incident
- **Sixth column:** Enter the dollar amount of the penalty for the given incident

Agency OHV Law Enforcement Report					
Jurisdiction	Enforcement Agency	Date of Incident	Warning	Citation	Penalty (Dollars)
Example: Maricopa County	AGFD	Jan. 5	No	Yes	\$250

Note: Additional rows on page 7

Table 3: Agency OHV Law Enforcement Continued (leave blank if no additional entries):

Agency OHV Law Enforcement Report					
Jurisdiction	Enforcement Agency	Date of Incident	Warning	Citation	Penalty (Dollars)

Table 4: Agency OHV Outreach Events/Booths Report

Instructions:

The first row of the table shows an example of how to fill out Table 4 with the following required information:

- **First column:** Enter the name of the agency that hosted the event
- **Second column:** Enter the date, name, and location of the event
- **Third column:** Enter the estimated number of people in attendance

Agency Off Highway Vehicles (OHV) Outreach Events/Booths Report		
Agency	Date/Name/Location of Event	Estimated # in Attendance
Example: Arizona Game and Fish	March 15, Jane Bash ATV Public Training	40

Note: Additional rows on page 9

Table 4: Agency OHV Outreach Events/Booths Report Continued (leave blank if no additional entries):

Agency Off Highway Vehicles (OHV) Outreach Events/Booths Report		
Agency	Date/Name/Location of Event	Estimated # in Attendance