

Your Industrial facility has been selected for an inspection to determine compliance with the 2010 Arizona Department of Environmental Quality (ADEQ) Stormwater Multi-Sector General Permit (MSGP). This **OPTIONAL** checklist is intended to assist facility owners/operators with preparing for an inspection by ADEQ. The items listed below are common permit violations observed by ADEQ and often result in either an informal or formal enforcement action following the inspection. **Use of this checklist is not required and it will not be part of the official inspection.** However, ADEQ encourages you to use this checklist to identify and correct potential deficiencies prior to ADEQ's inspection to reduce potential violations and enforcement actions.

INSTRUCTIONS:

Evaluate your facility by answering the following questions. "NO" answers are **POTENTIAL** permit violations and should be corrected immediately. If assistance is needed with how to answer a question or how to correct an issue, contact the Stormwater Inspector who scheduled the inspection or call the ADEQ Stormwater & General Permits unit at (602) 771-4509.

SWPPP and Documentation Review

- YES NO 1. Have Routine Inspections been performed and documented in the SWPPP? (Part 4.1)
- YES NO 2. Have Visual Assessments been performed and documented in the SWPPP? (Part 4.2)
- YES NO 3. Have Comprehensive Facility Inspections been performed and documented in the SWPPP? (Part 4.3)
- YES NO 4. Does the SWPPP meet the requirements of the 2010 ADEQ MSGP? (Part 5.0)
- YES NO 5. Does the Site Map include all elements required by the MSGP? (Part 5.1.2)
- YES NO 6. Is the signature page signed by a Duly-Authorized Representative? (Part 5.1.6 and Appendix B, Subsection 9)
- YES NO 7. Has required analytical monitoring been performed (Benchmark, Effluent Limitation, etc)? (Part 6.2)
- YES NO 8. Have Discharge Monitoring Reports (DMR) been submitted to ADEQ and on time? (Part 7.1.2)
- YES NO 9. Have Annual Reports been completed and documented in the SWPPP (and submitted if required)? (Part 7.2)

Structural and Non-Structural Control Measures

- YES NO 10. Is Good Housekeeping implemented and maintained (e.g. sweeping and floatable debris)? (Part 2.1.1.2)
- YES NO 11. Have all spills (e.g. engine oil, etc.) been cleaned-up and documented if necessary? (Part 2.1.1.4)
- YES NO 12. Has training been provided to relevant personnel at least annually and documented in SWPPP? (Part 2.1.1.9)
- YES NO 13. Have appropriate sector-specific control measures been implemented? (Part 2.1.1.8)
- YES NO 14. Is vehicle tracking of industrial materials and wastes controlled (e.g. clean driveways)? (Part 2.1.1.12)
- YES NO 15. Are all control measures inspected and/or maintained (e.g. oil-water separator pumped out semi-annually)?
- YES NO 16. Are outfalls accessible during a rain event (if no, consider an auto-sampler)?

Avoid common violations!
Tracking of materials • Housekeeping • Spills • Training • Documentation



For translations or other communications aids, please email the Title VI Coordinator at ldb@azdeq.gov.
Para traducciones u otras ayudas de comunicación, envíe un correo electrónico al Coordinador del Título VI al ldb@azdeq.gov.