

**Capacity Development Program
 Management Track Program
 1110 W Washington St. Phoenix, AZ 85007
 Room 3175 A&B
 September 28, 2016**

7:30-8:00 am	Check In.....Pre-registration is required
8:00-8:50 am	What is Capacity Development?
9:00-9:50 am	Budgeting & Financial Management for Small Water Systems
10:00-10:50 am	Budgets & Finance con't.
11:00-11:50 am	Budgets/Finance Case study
12:00-12:50 pm	Lunch; On your own
1:00-1:50 pm	Fundamentals of Water Rates
2:00-2:50 pm	Water Rates con't.
3:00-3:50 pm	Asset Management
4:00-4:50 pm	Asset Management Case Study

Registration required. Visit <http://legacy.azdeq.gov/environ/water/dw/registration.html> for registration.

Professional Development Hours (PDHs) are available for this workshop. You are not required to attend all sessions to receive PDHs. Retain this agenda as your documentation for attending the sessions; ADEQ will not keep any copies.

If you have questions about this workshop, please contact Linda Taunt at lc1@azdeq.gov or at 602-771-4416.

Each Session is 50 minutes long								
Circle the number of PDHs you earned:								
Sessions	8	7	6	5	4	3	2	1
PDHs	7	6	5	4	3	2.5	2	1
Name:				Address:				
Operator Certification #				System:				

This training is Pre-Paid for You!

**Operator Certification Program
 Attendance Documentation Form**