



Underground Storage Tank (UST)

A.R.S. 49-1022 and Off-Site Access Documentation Form

Complete and submit this form to ADEQ if access is requested by the responsible party to conduct site characterization or corrective actions on an off-site property. This documents the off-site access requests in accordance with the [Arizona Revised Statutes 49-1022](#).

Date Form Completed _____(mm/dd/yyyy)

Person Completing the Form: _____

Role of Person Completing the Form to UST owner, operator, Responsible Party:

Facility ID: _____ Leaking UST number: _____

Facility Name: _____

Facility Street Address: _____

City: _____ State: _____ Zip Code: _____ County: _____

ADEQ Community Liaison Name: _____

ADEQ Community Liaison contact information (email or phone): _____

Contaminants of concern (be as detailed as possible):

Has Groundwater been impacted? _____

Groundwater flow direction: _____

Checklist for compiling documentation regarding the A.R.S. 49-1022 process for obtaining off-site property access:

Facility owner and adjacent property owners identified in table on Page 3.

Facility owner and adjacent property owners contacted via compliance documentation. Responsible Party has sent **at least two written requests to allow access** and verification the property owner received the written requests (included in attachments - see Page 4); written requests may include the ADEQ educational materials to the public regarding requested site access for corrective action. Facility owner and adjacent property owner reasonable compensation offered (included in attachments - see Page 4). Reasonable compensation may be reimbursed if the facility is conducting the corrective actions under the State Lead or Preapproval Programs.


Evidence contamination is likely to spread or increase in severity if access to property not obtained. **This information should be documented in a report or with data presented to ADEQ**

Request ADEQ to issue a notice providing the proposed corrective action to the property owner (by indicating "yes" in last column of table on Page 3).

Additional information that may be attached with this form includes additional supplemental documentation for request off-site access (including failed attempts), signed access agreements, etc. (see Page 5).

Please submit the form electronically, either included with an Other Informational Report, Site Characterization Report, Periodic Site Status Report or as a standalone document, to the Site's Corrective Action Project Manager's email and USTCAS@azdeq.gov.

Complete table by providing requested information, should additional properties need to be added due to plume migration or additional properties located adjacent to the facility. Submit updates to this table if the facility or adjacent property ownership or use change.

Direction from Facility	Property Address	Property Use 	Property Owner	Property Owner Mailing Address (if different from property)	Property owner additional contact (email/phone)	Property owner has been contacted regarding site access, including reasonable compensation offer and documented receipt of request (Yes, with attachments/ No)	ADEQ involvement requested? (Yes/No)
Facility		Gas Station					
North		coffee Shop, Vacant, thrift Store					
East		Taco Bell, Fast food					
South		Dentist					
West		residence					

Attachments: Documents pertaining to A.R.S. 49-1022
(add documents to this section)

These are documents ADEQ recognizes as compliance documentation and will be taken into consideration for ADEQ-requested assistance in gaining site access.

These include: letters with certified mail returns, proof of reasonable compensation offer, and emails with a response from the property owner including email read receipts.

ADEQ EXAMPLE

**U.S. Postal Service
CERTIFIED MAIL® RECEIPT**

Domestic Mail Only

For delivery information, visit our website at www.usps.com

MESA, AZ 85205

Certified Mail Fee

\$3.50

0724

83

Extra Services & Fees (check box, add fee)

☐ Return Receipt (hardcopy) \$0.00

☐ Return Receipt (electronic) \$0.00

☐ Certified Mail Restricted Delivery \$0.00

☐ Adult Signature Required \$0.00

☐ Adult Signature Restricted Delivery \$0.00

Postage

\$0.00

Total Postage and Fees

\$7.00

Postmark
Here

09/23/2019

PS Form 3800, April 2015 PSN 7530-02-000-90

See Reverse for Instructions

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

*StripMall Inc
345 W MOTIHOE AVE.
Tempe, AZ 85100*



9590 9402 1442 5329 8999 29

2. Article Number (Transfer from service label)

7016 0600 0000 2881 0098

PS Form 3811, July 2015 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

[Signature]

☐ Agent

☐ Addressee

B. Received by (Printed Name)

C. Date of Delivery

9-25-19

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

☐ Adult Signature

☐ Adult Signature Restricted Delivery

☐ Certified Mail®

☐ Certified Mail Restricted Delivery

☐ Collect on Delivery

☐ Collect on Delivery Restricted Delivery

☐ Restricted Delivery

☐ Priority Mail Express®

☐ Registered Mail™

☐ Registered Mail Restricted Delivery

☐ Return Receipt for Merchandise

☐ Signature Confirmation™

☐ Signature Confirmation Restricted Delivery

Domestic Return Receipt

Consultant Header

September 24, 2019

Jason Bourne
Stripmall Inc
345 W. Monroe Ave.
Tempe, AZ 85100

Re: Request Permission to Access Property

To Landowner,

General background for why need access. Note ADEQ requirement. General information of what you are requesting to do on the property.

Provide if second certified letter the reasonable compensation offer, and work to be conducted at no cost to them.

Provide a list of enclosures such as a map of proposed locations on the property work to be done, well NOI example, documents showing ADEQ requested this to happen, reference statutes for why and A.R.S. 49-1022.

Note there is a negation for the access.

Provide contact information email and phone, where to return the signed agreement to

Suggested to enclose an envelope with return information and pre-paid postage.

Sincerely,

Person writing the letter
Signers title and company

Enclosures:

Provided as a list

cc:

Anyone else this letter was sent to

Consultant Header

Response Form

☐ Yes, I will allow access to my property located at 1113 Main Street, Phoenix, AZ 85000. For the purposes of what is requested in the letter, and any general agreement language as agreed upon by the owner and responsible party. I understand, and accept no financial liability for the proposed work conducted on my property

Name: _____

Signature: _____

Title: _____

Phone Number: _____

Email: _____

☐ No, I do not wish to allow access to my property located at 1113 Main St., Phoenix, AZ 85000

Name: _____

Signature: _____

Title: _____

Phone Number: _____

Email: _____

U.S. Postal Service
CERTIFIED MAIL® RECEIPT
 Domestic Mail Only

For delivery information, visit our website at www.usps.com

MESA, AZ 85205

Certified Mail Fee

\$3.50

0724

83

Extra Services & Fees (check box, add fee)
☐ Return Receipt (hardcopy) \$0.00
☐ Return Receipt (electronic) \$0.00
☐ Certified Mail Restricted Delivery \$0.00
☐ Adult Signature Required \$0.00
☐ Adult Signature Restricted Delivery \$0.00

Postmark
 Here

Postage

\$0.70

09/23/2021

Total Postage and Fees

\$7.00

PS Form 3800, April 2015 PSN 7530-02-000-90-47

See Reverse for Instructions

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

StripMall Inc
345 W MOTIHOE AVE.
Tempe, AZ 85100

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

☐ Agent

☐ Addressee

B. Received by (Printed Name)

9/23/2021

D. Is delivery address different from item 1?
 If YES, enter delivery address below:



9590 9402 1442 5329 8999 29

2. Article Number (Transfer from service label)

7016 0600 0000 2881 0098

3. Service Type

- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☐ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ Insured Mail
- ☐ Insured Mail Restricted Delivery

- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Return Receipt for Merchandise
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

PS Form 3811, July 2015 PSN 7530-02-000-9053

Domestic Return Receipt

Consultant Header

September 22, 2021

Jason Bourne
Stripmall Inc
345 W. Monroe Ave.
Tempe, AZ 85100

Re: Request Permission to Access Property

To Landowner,

General background for why need access. Note ADEQ requirement. General information of what you are requesting to do on the property.

Provide if second certified letter the reasonable compensation offer, and work to be conducted at no cost to them.

Provide a list of enclosures such as a map of proposed locations on the property work to be done, well NOI example, documents showing ADEQ requested this to happen, reference statutes for why and A.R.S. 49-1022.

Note there is a negation for the access.

Provide contact information email and phone, where to return the signed agreement to

Suggested to enclose an envelope with return information and pre-paid postage.

Sincerely,

Person writing the letter
Signers title and company

Enclosures:

Provided as a list

cc:

Anyone else this letter was sent to

Consultant Header

Response Form

☐ Yes, I will allow access to my property located at 1113 Main Street, Phoenix, AZ 85000. For the purposes of what is requested in the letter, and any general agreement language as agreed upon by the owner and responsible party. I understand, and accept no financial liability for the proposed work conducted on my property

Name: _____

Signature: _____

Title: _____

Phone Number: _____

Email: _____

☐ No, I do not wish to allow access to my property located at 1113 Main St., Phoenix, AZ 85000

Name: _____

Signature: _____

Title: _____

Phone Number: _____

Email: _____

Attachments: Supplemental documents regarding off-site access
(add documents to this section)

These may include, but are not limited to: Phone conversation summaries, email correspondence, and signed access agreements.

ADEQ EXAMPLE

**U.S. Postal Service
CERTIFIED MAIL® RECEIPT**

Domestic Mail Only

For delivery information, visit our website at www.usps.com

MESA, AZ 85205

Certified Mail Fee

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0724

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Extra Services & Fees (check box, add fee)

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☐ Return Receipt (electronic) \$0.00

☐ Certified Mail Restricted Delivery \$0.00

☐ Adult Signature Required \$0.00

☐ Adult Signature Restricted Delivery \$0.00

Postage

\$0.00

Total Postage and Fees

\$7.00

Postmark
Here

09/23/2019

PS Form 3800, April 2015 PSN 7530-02-000-90

See Reverse for Instructions

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
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- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

*Mike Simms
1109 Main St
Phoenix, AZ 85001*



9590 9402 1442 5329 8999 29

2. Article Number (Transfer from service label)

7016 0600 0000 2881 0098

PS Form 3811, July 2015 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

Mike Simms

☐ Agent

☐ Addressee

B. Received by (Printed Name)

C. Date of Delivery

9-25-19

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

☐ Adult Signature

☐ Adult Signature Restricted Delivery

☐ Certified Mail®

☐ Certified Mail Restricted Delivery

☐ Collect on Delivery

☐ Collect on Delivery Restricted Delivery

☐ Restricted Delivery

☐ Priority Mail Express®

☐ Registered Mail™

☐ Registered Mail Restricted Delivery

☐ Return Receipt for Merchandise

☐ Signature Confirmation™

☐ Signature Confirmation Restricted Delivery

Domestic Return Receipt

Consultant Header

September 23,2019

Mike Simms
1109 Main St
Phoenix, AZ 85000

Re: Request Permission to Access Property

To Landowner,

General background for why need access. Note ADEQ requirement. General information of what you are requesting to do on the property.

Provide if second certified letter the reasonable compensation offer, and work to be conducted at no cost to them.

Provide a list of enclosures such as a map of proposed locations on the property work to be done, well NOI example, documents showing ADEQ requested this to happen, reference statutes for why and A.R.S. 49-1022.

Note there is a negation for the access.

Provide contact information email and phone, where to return the signed agreement to

Suggested to enclose an envelope with return information and pre-paid postage.

Sincerely,

Person writing the letter
Signers tile and company

Enclosures:

Provided as a list

cc:

Anyone else this letter was sent to

Consultant Header

Response Form

☒ Yes, I will allow access to my property located at 1109 Main Street, Phoenix, AZ 85000. For the purposes of what is requested in the letter, and any general agreement language as agreed upon by the owner and responsible party. I understand, and accept no financial liability for the proposed work conducted on my property

Name: Mike Simms

Signature: Mike Simms

Title: Owner of Smile Squad

Phone Number: 480-771-1234

Email: Simms.M@smilesquad.com

Date: 09/26/19

☐ No, I do not wish to allow access to my property located at 1113 Main St., Phoenix, AZ 85000
Name: _____

Signature: _____

Title: _____

Phone Number: _____

Email: _____

Date: _____